



# MINUTES OF AN EXTRAORDINARY MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 24th August 2020

**Time:** 6.00pm

**HELD AT 6PM ONLINE ON MICROSOFT TEAMS**

[https://teams.microsoft.com/#/pre-join-calling/19:meeting\\_OWmWnZvHnJUtYzkzMi00NzY4LTg5M2ltMmVmZWE1MmE2ZGU5@thread.v2](https://teams.microsoft.com/#/pre-join-calling/19:meeting_OWmWnZvHnJUtYzkzMi00NzY4LTg5M2ltMmVmZWE1MmE2ZGU5@thread.v2)

**Present**

Cllr E Parkin - The Right Worshipful the Mayor  
 Cllr S Craggs (joined the meeting at 6:06pm)  
 Cllr M Chambers  
 Cllr C Hardisty  
 Cllr S Hawke  
 Cllr P M Horton  
 Cllr P McHardy  
 Cllr S Martin  
 Cllr C Powell  
 Cllr A Williams

**In Attendance** Paula Benson, the Clerk.

100/20	<b>To receive apologies and approve reasons for absence.</b> Apologies were received and reasons for absence approved from Cllrs Bate and Davis.				
101/20	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b> None present. Cllr Craggs joined the meeting at 6:06pm.				
102/20	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b> <b>None declared.</b>				
103/20	<b>To consider and approve the Minutes of the Meeting held on 3<sup>rd</sup> August 2020.</b> That the minutes be approved as a true and accurate record of the meeting. <table border="1" style="width: 100%;"> <tr> <td>Proposed – Cllr Hawke</td> <td>Seconded – Cllr Horton</td> </tr> <tr> <td colspan="2">Resolved by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Hawke	Seconded – Cllr Horton	Resolved by a unanimous show of hands.	
Proposed – Cllr Hawke	Seconded – Cllr Horton				
Resolved by a unanimous show of hands.					
104/20	<b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b> <table border="1" style="width: 100%;"> <tr> <td>Proposed – Cllr Hawke</td> <td>Seconded – Cllr Hardisty</td> </tr> </table>	Proposed – Cllr Hawke	Seconded – Cllr Hardisty		
Proposed – Cllr Hawke	Seconded – Cllr Hardisty				
105/20	<b>To receive an update following discussions with NYCC and the Christmas Lighting contractor in respect of the Christmas Lights display for 2020 and to receive estimates of costs and approve appropriate action.</b> The Clerk advised that the current level of agreed spend was insufficient to cover the costs of both infrastructure and new Christmas lighting units. Discussions around the ordering of new				

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

RCC/SHAREPOINT/FULL COUNCIL/24082020



	<p>Christmas lighting units and the potential for them not to arrive in time for the 2020 season took place. Christmas Plus have advised that in the event that the goods are delayed en-route from the factory, which is entirely possible due to COVID, stock lighting units can be hired for the season at a nominal cost of £100 per item. The efforts of NYCC were recognised and Cllr Chambers was thanked for his assistance in this matter. It was noted that the Clerk needed to update a plan of the city that NYCC had provided as a matter of urgency with a view to further discussions on infrastructure installation.</p> <p>The following was agreed</p> <ol style="list-style-type: none"> <li>1. The unspent monies from the Civic Events budget be transferred together with the road closure budget that remains unspent in 2020;</li> <li>2. Any remaining funds that are required to meet the investment in Christmas lighting for the 2020 season will be vired from the events budget.</li> </ol> <p>Cllr McHardy requested that it be noted that her agreement to this item is subject to there being a sum of £40,000 remaining in the events budget.</p> <p>The Clerk advised that item 10.1 of Financial Regulations would need to be invoked in respect of this procurement of Christmas Lights and that spend in excess of £25,000 would usually be subject to the Public Contracts Regulations 2015.</p> <p>It was noted that the Regulations do not apply to a contract between two or more local authorities where the joint venture is governed solely by considerations relating to the public interest.</p> <table border="1" data-bbox="320 763 1465 846"> <tr> <td data-bbox="320 763 892 808">Proposed – Cllr Williams</td> <td data-bbox="892 763 1465 808">Seconded – Cllr Martin</td> </tr> <tr> <td colspan="2" data-bbox="320 808 1465 846">Resolved by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Martin	Resolved by a unanimous show of hands.	
Proposed – Cllr Williams	Seconded – Cllr Martin				
Resolved by a unanimous show of hands.					
106/20	<p><b>To receive the decorating quotations obtained in relation to the exterior painting of Hugh Ripley Hall and agree appropriate action.</b></p> <p>That the quotation from DD Decorators be accepted and that they be engaged to undertake the work at Hugh Ripley Hall as detailed in the specification commencing in the spring of 2021. It was noted that a price of £22.00 net per hour for Labour only would apply to the work undertaken and that materials would be charged as used, including replacement of rotten parts of the window by a Carpenter as appropriate. Discussions with DD Decorators included then working on an elevation each year and that the level of workmanship undertaken meant that the council would only expect to repaint the building at intervals in excess of five years or more . The external wood work has deteriorated due to lack of maintenance and proper decoration over a long period of time</p> <table border="1" data-bbox="320 1200 1465 1276"> <tr> <td data-bbox="320 1200 892 1245">Proposed – Cllr Williams</td> <td data-bbox="892 1200 1465 1245">Seconded – Cllr Hawke</td> </tr> <tr> <td colspan="2" data-bbox="320 1245 1465 1276">Resolved by a unanimous show of hands.</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Hawke	Resolved by a unanimous show of hands.	
Proposed – Cllr Williams	Seconded – Cllr Hawke				
Resolved by a unanimous show of hands.					

With business concluded the meeting was closed at 7:00pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED

DATE

\_\_\_\_\_  
THE RIGHT WORSHIPFUL THE MAYOR