



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE HUGH RIPLEY HALL COMMITTEE

Date: Monday 8th July 2019
Time: 6.00pm
Location: Council Chamber, Town Hall, Ripon.

Present

Cllr A Williams (Chairman)
Mr R Willis (Vice Chairman)
Cllr S Hawke
Cllr S Craggs
Cllr C Hardisty
Cllr C Powell

In Attendance

Paula Benson, Clerk to the Council
None

11-19	To receive apologies and approve reasons for absence. Apologies were received and accepted from Cllr Martin.				
12-19	To elect a Chairman and Deputy Chairman of the Hugh Ripley Hall Committee. That Cllr Williams be elected as Chairman of the Committee for the 2019/20 civic year. <table border="1"><tr><td>Proposed - Cllr Hawke</td><td>Seconded – Cllr Powell</td></tr></table> RESOLVED unanimously. That Mr R Willis be elected as Vice Chairman of the Committee for the Committee for the 2019/20 civic year. <table border="1"><tr><td>Proposed - Cllr Williams</td><td>Seconded – Cllr Hardisty</td></tr></table> RESOLVED unanimously.	Proposed - Cllr Hawke	Seconded – Cllr Powell	Proposed - Cllr Williams	Seconded – Cllr Hardisty
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Proposed - Cllr Williams	Seconded – Cllr Hardisty				
13-19	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. None.				
14-19	Members of the public are invited to question, seek clarification or make representation to members of the Council on any agenda item as listed below. None present.				

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RCC/MEETINGS/SHARED/HUGHRIPLEYHALL/MINUTES/080719

15-19	<p>To approve the Minutes of the last Meeting held on 25th March 2019.</p> <p>That the minutes of the Hugh Ripley Hall Committee meeting held on 25th March 2019 be approved and signed by the Chair as a true record.</p> <table border="1" data-bbox="300 304 1410 338"> <tr> <td>Proposed - Cllr Hawke</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED unanimously.</p>	Proposed - Cllr Hawke	Seconded – Cllr Craggs						
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16-19	<p>To receive and consider quotations received on the following matters:</p> <p>1. Painting the exterior woodwork of the building; That quotations are now sought from decorators outside the local area as local firms have declined to quote. R Willis to provide a list of firms to contact but including Weatheralds who are Leeds based. That the works to repair the wooden frames be undertaken in advance by a joiner and that approval on spend on this item be delegated to the Chairman and Clerk with reference to the Vice Chairman as a non voting member. That T Constantine be asked to provide an approximate price to repair the wooden frames where required prior to decorating.</p> <table border="1" data-bbox="300 703 1410 736"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED unanimously.</p> <p>2. Removal of the overgrown ivy; That T Constantine and Son be engaged to undertake this work at the approximate cost quoted of £432.</p> <table border="1" data-bbox="300 922 1410 956"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED unanimously.</p> <p>3. Removal of the flagpole; That T Constantine and Son be engaged to undertake this work at the approximate cost quoted of £285.</p> <table border="1" data-bbox="300 1140 1410 1173"> <tr> <td>Proposed - Cllr Hawke</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED unanimously.</p> <p>4. Repairs to the roof of the building and provision of scaffolding.</p> <p>The Clerk advised that under the terms of the lease HBC's permission for the roof works would need to be sought and that the Terms of Reference for this committee mean that any 'project' with a cost in excess of £7,500 be referred to Full Council for approval.</p> <p>That the quotation from AT Roofing is the preferred option and that they be approached to discuss the requirements for a safe method of working.</p> <p>That HBC are advised of the specification of the works and timeframe and advised that should their approval not be obtained by a certain date then works will commence.</p> <p>That the AT Roofing quotation together with clarifications be referred to Full Council on 22nd July for approval.</p> <p>That further quotations for scaffolding are sought and that Ripon Scaffolding are approached for a quotation with any quotations being referred to Full Council for approval of spend together with the roofing quote.</p> <table border="1" data-bbox="300 1874 1410 1908"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED unanimously.</p>	Proposed - Cllr Williams	Seconded – Cllr Hawke	Proposed - Cllr Williams	Seconded – Cllr Craggs	Proposed - Cllr Hawke	Seconded – Cllr Craggs	Proposed - Cllr Williams	Seconded – Cllr Hawke
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<p>17-19</p>	<p>1. To receive an update on regular users and casual bookings; That the hiring of the hall has increased slightly upon 2018/19. No issues reported.</p> <p>2. To discuss the hiring of the hall to Save the Children if a representative is in attendance. It was noted that Save the Children had not been able to attend. That they be required to attend before their booking is confirmed.</p> <table border="1" data-bbox="347 365 1458 398"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED unanimously.</p>	Proposed - Cllr Williams	Seconded – Cllr Hawke
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<p>18-19</p>	<p>To agree to source a skip and/or a waste removal contractor to allow for the clearance of rubbish at the hall.</p> <p>That the contractor recently used by HBC be engaged to remove the rubbish from Hugh Ripley Hall as a matter of urgency.</p> <table border="1" data-bbox="347 678 1458 712"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hardisty</td> </tr> </table> <p>RESOLVED unanimously.</p>	Proposed - Cllr Williams	Seconded – Cllr Hardisty
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<p>19-19</p>	<p>To agree a date for the next meeting.</p> <p>14th October 2019 at 6pm, preceding the meeting of Full Council.</p>		

With business concluded the Chairman closed the meeting at 6.29pm.

SIGNED:

DATE

CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY:

SIGNED:

DATE

THE RIGHT WORSHIPFUL THE MAYOR