



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 22nd July 2019
Time: 6.00pm
Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD

Present

- Cllr E Parkin - The Right Worshipful The Mayor
- Cllr J Bate
- Cllr M Chambers
- Cllr S Craggs
- Cllr C Davis
- Cllr C Hardisty
- Cllr S Hawke
- Cllr P M Horton
- Cllr S Martin
- Cllr P McHardy
- Cllr C Powell
- Cllr A Williams

In Attendance Mrs P M Benson, the Clerk, The Sergeant at Mace and two members of the public.

Prior to the commencement of the meeting The Sergeant at Mace opened with a Prayer. Council stood in two minutes silence in remembrance of Cllr John Blackie and Mr Paul Schofield who passed away recently.

142/19	To receive apologies and approve reasons for absence. None.
143/19	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. None.
144/19	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. 157/19 – Cllr Martin is involved with the Community Poppy Project. 158/19 – Cllr Hawke as a member of HBC Planning Committee 158/19 – Cllr Davis who has been involved in a professional capacity

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145/19	<p>To consider and approve the Minutes of the Meeting held on 24th June 2019.</p> <p>That these be accepted as an accurate record of proceedings with the following amendments.</p> <p>Cllr Williams requested that his name had been recorded as abstaining prior to the vote on the Community House grant item.</p> <table border="1" data-bbox="349 342 1398 383"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy		
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146/19	<p>1. To receive an update on the Town Hall Lease and position on the outstanding Harrogate Borough Council invoices and agree appropriate action;</p> <p>That the council is in a position to settle the outstanding invoices; that the situation on the lease has improved and that any matters remaining are minor matters. Noted that a four year lease has been requested.</p> <table border="1" data-bbox="349 663 1398 703"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p> <p>2. To consider the redecoration of the office and maintenance required to the window and agree appropriate action.</p> <p>That subject to the lease being agreed quotations for the repainting of the office, replacement of lighting and carpeting are obtained. The repairs required to the window are noted, the window is in dreadful condition. It is hoped that these can be included in the lease negotiations.</p> <table border="1" data-bbox="349 1088 1398 1128"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p>	Proposed – Cllr Williams	Seconded – Cllr Chambers	Proposed – Cllr Williams	Seconded – Cllr McHardy
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147/19	<p>To note that successful awards have been made from Harrogate Borough Council’s District Improvement Fund in respect of the following:</p> <p>1. Bus Station Improvements; Cllr Chambers advised that TransDev will take this project forward and work directly with Harrogate Borough Council.</p> <p>2. Pigeon Deterrent Costs (progress update provided in email dated 3rd July 2019). The update was noted.</p>				
148/19	<p>To receive a verbal update from the Mayor following meeting with North Yorkshire Police.</p> <p>Cllr Parkin advised that he met with the NYP Sergeant for Ripon who advised that any enforcement of antisocial behaviour at the Bus Station should be council led and that the Public Space Protection Order signs should be renewed.</p> <p>Sgt. Colbourne advised that she was unable to attend meetings of council but that she would meet with The Mayor and council members privately.</p> <p>Cllr McHardy suggested that Sgt Colbourne be invited to a meeting of Full Council.</p>				

RCC/SHAREPOINT/FULL COUNCIL/22072019
 Initialled _____ The Right Worshipful the Mayor

149/19	<p>To consider the following matters and agree appropriate action:</p> <p>1. Mildew on Notice Board (s) around the City; That the Clerk arranges for the boards to be cleaned.</p> <table border="1" data-bbox="379 237 1428 277"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p> <p>2. Former Library Site; That Cllr Chambers raises the untidiness of this site with HBC Planning, requesting that the owner is required to tidy up the appearance. That the Council seek permission from the site owner to place advertising posters/boarding on the fencing and that a sum of up to £200 is authorised to be incurred on this matter.</p> <table border="1" data-bbox="379 490 1428 530"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Davis</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention and one against.</p> <p>3. Benches in the Market Place; That HBC are approached to see if they can refurbish the benches in the Market Place before the UCI Cycling event. That quotes for painting and cleaning be returned for urgent review should HBC be unable to respond in time.</p> <table border="1" data-bbox="379 701 1428 741"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention and one against.</p> <p>4. Ponden Mill; That a letter is sent to the store requesting that they remove the closing down signs in the window in September as they have been there for 12 months.</p> <table border="1" data-bbox="379 882 1428 922"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a show of hands with two abstentions.</p> <p>5. Lack of recycling provision in the Market Square. That the Clerk writes to HBC to enquire whether they have any plans to upgrade the litter bins to allow recycling to be separated.</p> <table border="1" data-bbox="379 1064 1428 1104"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy	Proposed – Cllr Williams	Seconded – Cllr Davis	Proposed – Cllr Williams	Seconded – Cllr Horton	Proposed – Cllr Williams	Seconded – Cllr Hawke	Proposed – Cllr Williams	Seconded – Cllr Bate					
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150/19	<p>Financial Matters</p> <p>1. To approve the list of payments and receipts for April and May 2019;</p> <table border="1" data-bbox="379 1238 1428 1422"> <thead> <tr> <th>Month</th> <th>Account</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td rowspan="2">April Month 1</td> <td>HSBC</td> <td>4816.14</td> </tr> <tr> <td>Unity Trust Bank</td> <td>18292.75</td> </tr> <tr> <td rowspan="2">May Month 2</td> <td>HSBC</td> <td>5072.67</td> </tr> <tr> <td>Unity Trust Bank</td> <td>22649.42</td> </tr> </tbody> </table> <p>2. To receive the income and expenditure reports for the months of April and May 2019;</p> <p>3. To note that the bank reconciliation statements for the month ending April and May 2019 have been signed by the Mayor.</p> <p>That the above items be received, noted and approved as necessary.</p> <table border="1" data-bbox="379 1632 1428 1673"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Month	Account	Total	April Month 1	HSBC	4816.14	Unity Trust Bank	18292.75	May Month 2	HSBC	5072.67	Unity Trust Bank	22649.42	Proposed – Cllr Williams	Seconded – Cllr Hawke
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151/19	<p>To receive the Internal Audit Report dated 15th July 2019 and agree appropriate action. That the report is received and noted and that the recommendations are adopted.</p> <table border="1" data-bbox="284 1771 1332 1812"> <tr> <td>Proposed – Cllr Martin</td> <td>Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Martin	Seconded – Cllr Chambers													
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152/19	<p>To receive correspondence</p> <p>1. Letter dated 27th June 2019 – Rt. Hon J Smith MP; That this be received and noted.</p>															

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153/19	<p>To consider the Local Councils Award Scheme, to note progress towards the Quality Award and consider making an application. That the council agrees to make an application for the Quality Award. It was noted that the Council meet 13/18ths of the criteria. Thanks to the Clerk.</p> <table border="1"> <tr> <td>Proposed – Cllr Martin</td> <td>Seconded – Cllr Bate</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Martin	Seconded – Cllr Bate						
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154/19	<p>To receive an update from Visit Harrogate and agree appropriate action. That this be received and noted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy						
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155/19	<p>To consider the provision of Hornblower Promotional Material and agree appropriate action. That the council explore purchasing a ‘token’ for distribution by the hornblowing team. Noted that discussions with the Rotary Club regarding them collecting on the Market Square in the evenings had taken place with an agreement in principle that a share of contributions made would be donated to the Christmas Lights appeal. Other promotional material to be explored with a suggestion that the 36 bus might be used to advertise.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin						
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156/19	<p>To consider repainting the Mayoral Lampost and agree appropriate action. That NYCC be instructed to obtain a quotation.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Bate</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Bate						
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157/19	<p>To consider reopening the 2019 Small Grants Scheme and to consider the terms of award. Cllr Martin left the meeting at 7:33pm and did not take part in this item.</p> <p>That grants be awarded to Ripon Community Poppy Project and Ripon Together in the sum of £1,000 each.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>Cllr Martin returned to the meeting at 19:37</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy						
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1. To receive the Planning Appendix.
2. Planning applications as listed below to be considered and responses agreed to the consultations being carried out by the Planning Authority:

Details of all planning applications listed below can be viewed online prior to the meeting at:

<http://www.harrogate.gov.uk/plan/Pages/New%20Plan/Find-an-application.aspx>

19/00323/BRPC15	<p>16/04838/FULMAJ</p> <p>Land comprising field at 431775 471428 Ailcey Road, Ripon</p> <p>No additional comments on this application as it has been reviewed previously.</p> <table border="1" data-bbox="635 730 1402 768"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke
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18/04504/OUTMAJ	<p>2 Hutton Bank, Ripon, North Yorkshire</p> <p>Outline planning application for erection of 37 dwellings (details of access and layout submitted) together with the creation of serviced employment plots (B1c use class) *revised layout submitted*</p> <p>Comments as previously.</p> <table border="1" data-bbox="635 1128 1402 1167"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
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19/02855/DVCMAJ	<p>Juniper Grove Development, Juniper Grove, Ripon, North Yorkshire</p> <p>Risk assessment of planning permission 18/04160/DVCMAJ – variation of conditions 1 (approved plans), 7 (highway details), 9 (electric vehicle infrastructure) and 10 (landscaping) of planning permission 17/05396/DVCMAJ to allow for alterations to elevations and floorplans and approval of details prior to occupation.</p> <p>No comment.</p> <table border="1" data-bbox="635 1632 1402 1671"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke
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19/02526/FULMAJ	<p>The Old Lecture Building, College Road, Ripon, HG4 2HD</p> <p>Conversion of existing building to form 8 No. dwellings and erection of 5 No dwellings.</p> <p>That the Council support this application.</p>		

		Proposed – Cllr Chambers	Seconded – Cllr Williams
		RESOLVED by a unanimous show of hands.	
	19/01922/COU	9 Kirkgate, Ripon, North Yorkshire, HG4 1PA	
		Change of use from (A1) retail to (Sui Generis) Gaming Arcade.	
		That Cllr McHardy requests that this application be heard by more than one officer at HBC. That a decision on this matter be deferred until the meeting on 5 th August 2019 to allow additional information to be obtained.	
		Proposed – Cllr Williams	Seconded – Cllr Craggs
		RESOLVED by a unanimous show of hands.	
159/19	To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item. That this resolution be passed.		
	Proposed – Cllr Williams	Seconded – Cllr Horton	
	RESOLVED by a unanimous show of hands.		
160/19	To receive a verbal update on Events and agree appropriate action. Cllr Williams advised that our Event Management contractor had reported that progress had been made on RCC events. That the Events Committee be authorised to appoint an Events Management Provider as required in respect of the events scheduled in the remainder of 2019 and those timetabled for 2020 (reference was made to the Terms of Reference for the Events Committee).		
	Proposed – Cllr McHardy	Seconded – Cllr Chambers	
	RESOLVED by a unanimous show of hands.		
161/19	To receive an update on the Bus Service and agree appropriate action. That the tender period be re-opened with a closing date of 16 th August 2019.		
	Proposed – Cllr Horton	Seconded – Cllr McHardy	
	RESOLVED by a unanimous show of hands.		
162/19	To receive an update on Christmas Lights and Lighting around the Market Square and agree appropriate action. That NYCC are engaged to provide checks and repairs on the RCC Christmas lighting infrastructure up to a sum of £2,000; That the old RCC Christmas lights in storage at the contractor's premises are scrapped; Cllr McHardy left the meeting at 8:49pm. That three providers are requested to provide quotations including clear detailed images of what would be provided for a core set of Christmas lights for options of a)£15,000; b)£20,000; c)£25,000. Cllr Chambers advised that this should be a standing agenda item in February/March of each year.		
	Proposed – Cllr Williams	Seconded – Cllr McHardy	
	RESOLVED by a unanimous show of hands.		

RCC/SHAREPOINT/FULL COUNCIL/22072019

Initialed _____ The Right Worshipful the Mayor

163/19	<p>To receive a report from Harrogate Borough Councillors if appropriate – for information only.</p> <p>Cllr McHardy reported on the waste collection issues following the recent amendments to the service provision.</p> <p>Cllr Chambers also reported on the waste collection issues, as did Cllr Martin.</p>
164/19	<p>To receive a report from North Yorkshire County Councillors if appropriate – for information only.</p> <p>Cllr Chambers advised that everyone was saddened to hear that Cllr Blackie had passed away and that NYCC were offering their fulsome support to Cllr Blackie’s family.</p> <p>Cllr Martin suggested that this Council sends their condolences to his family.</p> <p>Cllr Williams paid tribute to Cllr Blackie.</p>
165/19	<p>Mayoral Announcements – for information.</p> <p>The Mayor advised that the Cabmen’s Shelter was due to be removed on Friday morning.</p>

With business concluded the meeting was closed at 8.58pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED _____

DATE _____

THE RIGHT WORSHIPFUL THE MAYOR

RCC/SHAREPOINT/FULL COUNCIL/22072019

Initialed _____ The Right Worshipful the Mayor