



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON EVENTS COMMITTEE

Date: Monday 12th August 2019
Time: 6pm
Location: The Council Chamber, Town Hall, Ripon

Present: Cllr A Williams (Chairman)
Cllr S Craggs
Cllr C Hardisty
Cllr P McHardy (Vice Chairman)
Cllr S Martin
Hazel Barker and Carol Dunkley as non-member committee members.

In Attendance Emma Willbourn, Administrator taking notes
Stuart Gladstone, Dominic Berry and Lauren Frost – GEM Events

23-19	To receive apologies and accept reasons for absence. Apologies were received from Cllrs Bate and Parkin.		
24-19	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. None.		
25-19	To approve the minutes of the previous meeting held on 15th July 2019. That the minutes be approved as a true and accurate record of proceedings. <table border="1" data-bbox="320 1160 1465 1196"><tr><td>Proposed – Cllr Hardisty</td><td>Seconded – Cllr Craggs</td></tr></table> RESOLVED by a unanimous vote.	Proposed – Cllr Hardisty	Seconded – Cllr Craggs
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26-19	To receive an update on the following events and agree appropriate action: August Bank Holiday; Traffic Management quotes were issued and it was agreed to appoint CTM Ltd. Punch & Judy, PMB arranged @ £425 Little Bird Made has 3 companies who have 'expressed an interest' for the August event, however no firm commitment. Has not started with UCI and suggested getting an advertising company on board. Contact Little Bird Made to find out who has been contacted. Approach Richard at Visit Harrogate; Claire Slee at the Ripon Review to see if she would be interested in taking it on, on the same 70 / 30 split. Also to see if there are any advertising agencies locally. GEM unable to get a free MC. AW to contact Stray FM. GEM Events to speak with Gary for		

MC for September.

Gem Events to return to HBC to try and allow the First Aiders to have a space in the Town Hall.
If not possible without charge the corridor to be utilised.

Proposed – Cllr Williams	Seconded – Cllr Hardisty
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RESOLVED by a unanimous vote.

RCC's UCI Festival of Events.

Arrangements to be made for the re-branding of the gazebo.

No MC currently, needs to be organised.

Steward numbers to be increased by 2

Friday

Fairground, climbing wall, Flying Colours (street performing act)

Soho Circus (Friday Saturday and Sunday)

Need acts to perform on square to fill gap

Saturday

BMX 3 x ½ slots

Fairground

Artisan Market at the Deer Park

Sunday Ripon Band 3 x ½ slots

GEM to research family entertainment.

Donkey Rides in SPA park

Old bikes, through the ages

Steam engine fair organs

Classic cars for Sunday, exhibition in Dr's car park? Capacity of 40 vehicles

HBC charging £300 per day to hire car parking on market square. Councillor Martin and McHardy to agree a date to meet at the Town Hall in Ripon to call Stuart Rogers of HBC to discuss.

7.16pm Councillor Martin leaves the meeting.

Day time family Entertainment to be investigated for Saturday and Sunday.

Contact Lily Worth for acts from Ripon's Got Talent.

Contact Ripon Dance Academy

Dancing Girls – contact Marilyn Charlesworth.

Councillor McHardy suggested the Rolling Tones – GEM Events to contact refer to previous minutes.

Fireworks 2 options 1 with music and 1 without. Without music, request made that no rapid-fire

	<p>fireworks to be used at the end of the set. Notification to be circulated to residents and information provided on social media advising that there will be fireworks.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous vote.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
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27-19	<p>Event Sponsorship (standing agenda item).</p> <p>Not discussed.</p>		
28-19	<p>To consider the Christmas Lights Switch on, Halloween and New Year’s Eve events and agree appropriate action.</p> <p>Christmas Lights Switch on and New Year’s Eve to be discussed at a later date.</p> <p>Halloween GEM Events to organise staging. Fancy dress competition; make the best pumpkin, light with battery powered tea lights. Quotes to be sought. Double decker buses parked on square, craft activities for children. Mindful of Thursday market Ripon Dance Academy, Thriller style dance. 7:30 close. Arrange with the Museum Ghost Walk</p> <p>1940’s day in May 2020 – GEM Events had managed to find a Spitfire to be present on the Market Square for the 3 day event at a cost of £1,500. Approval was given to confirm the booking.</p> <p>Banners from St Wilfrid’s parade, Councillors Hardisty and Craggs to take 1 each to re-use. Cycling banners need to be over printed with RCC’s UCI Festival of Events.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous vote.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
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29-19	<p>To note the date and time of the next meeting of the Events Committee.</p> <p>Another meeting will be held at 6pm on Monday 2nd September 2019.</p>		

With business concluded the meeting was closed at 8.00pm.

These minutes were recorded and prepared by Emma Willbourn, Administrator.

SIGNED _____

DATE _____

Chairman

RCC/SHAREPOINT/COUNCIL/MEETINGS/EVENTS/MINUTES - 120819