



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE HUGH RIPLEY HALL COMMITTEE

Date: Monday 25th March 2019

Time: 7.02pm

Location: Council Chamber, Town Hall, Ripon

Present	Cllr A Williams (Chairman) Cllr S Hawke Cllr S Craggs Cllr C Hardisty Cllr C Powell Cllr P McHardy The Right Worshipful The Mayor (ex-officio)
In Attendance	Ms P Hartley, taking minutes 1 member of the public present

01-19	To receive apologies and approve reasons for absence. Apologies were received and accepted from Cllr Martin and Richard Willis.		
02-19	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. None		
03-19	Members of the public are invited to question, seek clarification or make representation to members of the Council on any agenda item as listed below. None		
04-19	To approve the Minutes of the last Committee Meeting held on 26th November 2018. That the minutes of the last Hugh Ripley Hall Committee meeting, held on 29 January 2018 be approved and signed by the Chair as a true record. <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%;">Proposed - Cllr Hawke</td> <td style="width: 50%;">Seconded – Cllr Craggs</td> </tr> </table> RESOLVED unanimously.	Proposed - Cllr Hawke	Seconded – Cllr Craggs
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05-19	To receive a financial update from the clerk. The financial report was found to be satisfactory. <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 50%;">Proposed - Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> RESOLVED unanimously.	Proposed - Cllr Williams	Seconded – Cllr Hawke
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06-19	To receive an update on regular users and casual bookings. <ol style="list-style-type: none"> 1. Save the Children to be invited to a committee meeting to discuss the issues arising from having the entire building for one week- the effect it has on other regular users. 2. It was noted that HBC business rates had increased by £39 per month. It was agreed that there would be no price increase for users until after renovations and these would be set for Sept 2019 – April 2021. 3. Ripon Community Church has found another venue for their regular Sunday meeting. They would still like to use the Hall for one-off bookings during school holidays etc. 4. A few regular users have brought up the possibility of partitioning off the Hall to allow 		

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	other users access to the stairs and reduce disturbance to users in the Main Hall. This would also help market the Hall to more people. P Hartley to ask for Fire Service visit and explore possibilities.		
07-19	<p>To consider the specification for roof repairs and to agree action.</p> <ol style="list-style-type: none"> 1. Users will need to be advised of probable closure of the Hall during Sumer Holidays in order to have the roof repaired. 2. Contact Richard Willis for updates. 		
08-19	<p>To consider the following:</p> <ol style="list-style-type: none"> 1. Painting the front of the building and removal of flagpole - P Hartley to liaise with Richard Willis and seek quotes for painting and repairs. It was agreed to delegate decisions on choosing a contractor to the Chair and the Clerk if there was enough surplus in the accounts. <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed - Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED unanimously</p> <ol style="list-style-type: none"> 2. Attempts to deal with overgrown ivy at the back of the hall have been unsuccessful. P Hartley to seek quotes from external contractor. 3. Fire exit has been left open on several occasions. The Caretaker has spoken to users and P Hartley will send out email reminding users to check the door is properly closed before leaving the building. If the council are given a call-out charge, this cost may be passed on to users responsible. 4. Multiple users in the building. See item 06-19 4. 	Proposed - Cllr Williams	Seconded – Cllr Hawke
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09-19	<p>To consider ways of marketing the hall and attracting new users.</p> <ul style="list-style-type: none"> • Ask the Caretaker to remove banners from outside the Hall. The notice boards on the front of the building to be made available for users. • Once the Hall is painted, it can be marketed during June/July/Aug ready for the Autumn. A graphic needs to be produced for the Big Screen advertising during Tour de Yorkshire. 		
10-19	<p>It was agreed that the date for the next meeting would be:</p> <p>Monday 25th June 2019.</p>		

With business concluded the Chairman closed the meeting at 7.35pm.

SIGNED:

DATE

CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY:

SIGNED:

DATE

THE RIGHT WORSHIPFUL THE MAYOR