



MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: 12th November 2018

Time: 6:00 pm

Location: The Council Chamber, the Town Hall, Ripon, HG4 1DD

Present: Cllr P McHardy – The Right Worshipful The Mayor
Cllr S Craggs
Cllr M Chambers
Cllr C Hardisty
Cllr S Hawke
Cllr S Martin
Cllr E Parkin
Cllr P M Horton
Cllr C E Powell
Cllr A Williams

In attendance: Mrs P Benson, the Clerk
Mr J Vauvert, Serjeant at Mace
Eight members of the public

Prior to the commencement of the meeting Canon Ailsa Newby said prayers.

200/18	To receive apologies and approve reason for absence. Apologies were received and reasons for absence approved from Cllrs Bate and Davis.		
201/18	Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below. A member of the public spoke about the banners on the railings at the front of the Town Hall. A member of the public spoke in support of the removal of banners and signs from the railings around the city.		
202/18	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation. None declared.		
203/18	To approve the Minutes of the Meeting held on 8th October 2018 That the minutes be accepted as a true and accurate account of proceedings. <table border="1" data-bbox="320 1632 1465 1671"><tr><td>Proposed – Cllr Williams</td><td>Seconded – Cllr Chambers</td></tr></table> RESOLVED by a show of hands with three abstentions.	Proposed – Cllr Williams	Seconded – Cllr Chambers
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204/18	<p>To receive a verbal update on</p> <p>i) Ripon City Council events;</p> <p>It was AGREED that this item be moved to be heard after 218/18 as discussions included reference to the Clerk and members of Council staff.</p> <p>ii) UCI 2019 event.</p> <p>Cllr Martin gave an update following a meeting with the Clerk and HBC officers. That the following be AGREED.</p> <p>i) That a working group be formed to work on UCI 2019 events and that nominations for the group be received by the Clerk by close of business on 14th November 2018.</p> <p>ii) That the Clerk requests an extension of time to the precept request from HBC to allow maximum time for budgeting in view of this event and potential cost of events.</p> <p>iii) That the events management and coordination is outsourced.</p> <table border="1" data-bbox="292 701 1433 741"> <tr> <td>Proposed – Cllr McHardy</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr McHardy	Seconded – Cllr Martin
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205/18	<p>To receive a proposal from Visit Ripon and agree appropriate action.</p> <p>That this be agreed in principle, subject to the campaign running from March 2019 to September 2019.</p> <table border="1" data-bbox="292 992 1433 1032"> <tr> <td>Proposed – Cllr Martin</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Martin	Seconded – Cllr Craggs
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206/18	<p>To note the decision of the City Plan Committee on this date, item 14-18 refers and to agree to adopt the recommendation agreed thereunder as the Ripon City Council position on the Ripon City Plan.</p> <p>That the Clerk informs Harrogate Borough Council that Ripon City Council, as the Qualifying Body, agrees to the acceptance of all modifications to the Ripon City Plan as recommended by the independent Examiner in order for the decision statement to be published in accordance with regulation 18 of the Neighbourhood Planning Regulations 2012;</p> <p>That the Clerk informs Harrogate Borough Council that it is in agreement with the date of the public referendum being longer than 56 days from the date of the Regulation 18 notice, owing to any impact of the Christmas and New Year public holidays upon this time period as set out in regulations, such period if required being kept to a minimum.</p>		
207/18	<p>Financial Matters:</p> <p>a) To approve the list of payments and receipts for September 2018;</p> <p>b) To receive the income and expenditure reports for the months of September 2018;</p> <p>c) To note that the bank reconciliation statements for the month ending September 2018 have been signed by the Mayor;</p> <p>That these be received and noted and that an additional item in respect of Christmas Events Costs be included on the agenda of the meeting on 19th October 2018.</p> <table border="1" data-bbox="292 1870 1433 1910"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Williams	Seconded – Cllr Chambers
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208/18	<p>i) To consider an application to the Local Councils Award Scheme;</p> <p>That an application to the Local Councils Award Scheme is agreed at the Foundation level. That the Council confirms that it publishes the documents referred to on page</p>		

	<p>6 the LCAS guide online and that the council confirms that it meets the criteria detailed on page 7 of the LCAS guide as required by the scheme.</p> <p>ii) To consider adopting a Community Engagement Policy; That this be approved and adopted.</p> <p>iii) To approving the draft Annual Report for the year 2017/18. That this be approved and adopted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Williams	Seconded – Cllr Chambers
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209/18	<p>To receive a short presentation on the proposed Cycle Path from a community group.</p> <p>A presentation was received by Council. Mr Hughes spoke on behalf of the City Plan Committee to advise that the City Plan supports the creation of a cycle route.</p> <p>That the scheme be endorsed by Council.</p> <table border="1"> <tr> <td>Proposed – Cllr McHardy</td> <td>Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr McHardy	Seconded – Cllr Chambers
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210/18	<p>To acknowledge the Litter Picks that have been organised in Ripon and to consider how the Litter Bins within the City are used and/or might be able to be redistributed.</p> <p>That the Clerk writes to HBC to request a map of all waste and dog bins within the city.</p> <p>That the Council places its thanks to the community groups who organise litter picks on record.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Craggs</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Williams	Seconded – Cllr Craggs
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211/18	<p>To note the position on banners on railings around the City Centre.</p> <p>That the Clerk writes to NYCC advising that a policy of zero tolerance be adopted on banners on railings within the city. The Clerk advised that the HBC position was one of zero tolerance regarding banners on the railings outside the Town Hall. All banners would be removed by the caretaker and reported to the estates department who would then contact the organisation who had placed the banners.</p> <table border="1"> <tr> <td>Proposed – Cllr McHardy</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr McHardy	Seconded – Cllr Hawke
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212/18	<p>To consider an amendment to Financial Regulations.</p> <p>That this be approved.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
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213/18	<p>To receive an update on the restoration of the Cabmen’s Shelter.</p> <p>It was AGREED that this item be moved to be heard after 218/18 as discussions included reference to commercial terms.</p>		
214/18	<p>To receive correspondence from HBC regarding Changes to Bedding Schemes if received and agree appropriate action.</p> <p>That the Council hold discussions with Ripon in Bloom regarding the planting of the HBC maintained beds. That the Clerk writes to HBC on the following matters:</p> <p>i) The Council will consider the cost of the flowerbeds when setting the budget and</p>		

	<p>return to HBC at a later date; ii) to ask whether the planting at Stonefall Cemetery will be altered.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Parkin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Williams	Seconded – Cllr Parkin		
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215/18	<p>Planning matters</p> <p>Applications received:</p> <table border="1"> <tr> <td>6.31.1556.G.DVCM AJ 18/04160/DVCON</td> <td> <p>Juniper Grove , Ripon</p> <p>Variation of condition 1 (approved plans) of planning permission to allow for alterations to elevations and floorplans.</p> <p>Cllrs Hawke and Martin declared an interest in this item as members of HBC Planning Committee.</p> <p>That this application is not considered as it is a variation to an application where permission has already been granted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p> </td> </tr> </table>	6.31.1556.G.DVCM AJ 18/04160/DVCON	<p>Juniper Grove , Ripon</p> <p>Variation of condition 1 (approved plans) of planning permission to allow for alterations to elevations and floorplans.</p> <p>Cllrs Hawke and Martin declared an interest in this item as members of HBC Planning Committee.</p> <p>That this application is not considered as it is a variation to an application where permission has already been granted.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Williams	Seconded – Cllr Horton
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216/18	<p>To receive correspondence:</p> <p>i) Email dated 16th October 2018 Request for support for Plastic Free Ripon.</p> <p>That Cllr Craggs be the RCC representative for Plastic Free Ripon.</p> <table border="1"> <tr> <td>Proposed – Cllr Craggs</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Craggs	Seconded – Cllr Horton		
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217/18	<p>To note that there will be an additional meeting of Full Council on 19th November 2018 to discuss the bus service in Ripon.</p> <p>This was noted.</p>				
218/18	<p>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <p>That this be agreed.</p> <table border="1"> <tr> <td>Proposed – Cllr Hawke</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands</p>	Proposed – Cllr Hawke	Seconded – Cllr Horton		
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219/18	<p>To consider the bestowing of an award.</p> <p>It was agreed that this item would not be voted upon.</p>				

204/18	<p>To receive a verbal update on</p> <p>iii) Ripon City Council events;</p> <p>It was NOTED that the current climate and requirements of the bodies that sanction/regulate events means that there is a need for this Council to set an appropriate budget in 2019/20 to allow the appointment of external experts.</p> <p>It was AGREED that an external provider would be appointed as necessary in the current financial year to ensure that RCC events take place in the correct manner.</p> <table border="1" data-bbox="320 495 1465 533"> <tr> <td data-bbox="320 495 890 533">Proposed – Cllr Williams</td> <td data-bbox="890 495 1465 533">Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Chambers
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213/18	<p>To receive an update on the restoration of the Cabmen’s Shelter.</p> <p>The update was received. That the Civic Society be requested to advise on the detail required by HBC to progress the application. That the current contractor be retained and his position noted.</p>		
220/18	<p>To receive a report from Harrogate Borough Councillors if appropriate – for information only.</p> <p>Cllr Chambers advised that he had arranged to have the fruit bearing trees on Bondgate pollarded..</p>		
221/18	<p>To receive a report from North Yorkshire County Councillors if appropriate – for information only.</p> <p>Cllr Chambers advised that he had investigated the footpath along Bedern Bank and that currently it does not meet the criteria for remedial works, however Cllr Chambers has arranged for the adverse camber to be addressed in the 2019/20 financial year.</p> <p>Cllr Williams requested that NYCC Councillors raise that Northern Gas Network Contractors caused problems on Lead Lane over the weekend by leaving their vehicles in the road and closing off a significant area of pavement for storage of bollards.</p> <p>Clerk to write to NGN to complain about their programme of works which is leaving pensioners without gas for periods of time during the day in winter months.</p> <p>Cllr Martin advised that there was an opportunity for the bugle that was blown by Wilfrid Owen to be played at the end of the Hornblowing Ceremony on Wednesday evening. The plan is subject to change but in the event that the bugle is available it is proposed that the Last Post and Reveille be played by a bugler. Ripon City Council wholeheartedly support this very special occurrence.</p> <p>The bugle is being brought to Ripon by a member of the Wilfrid Owen Association and is in conjunction with Dan Metcalfe and the breaking up of the ‘Fields of Mud Seeds of Hope’ artwork present in the Cathedral.</p> <p>It was AGREED that the Clerk would deal with publicity.</p>		
222/18	<p>Mayoral Announcements – for information.</p> <p>The Mayor expressed both her personal thanks and those of Ripon City Council to Cllr Martin and Hazel Barker for their hard work in bringing the community together on the Ripon Community Poppy Project.</p> <p>The results are magnificent and outstanding and have put Ripon well and truly on the map.</p> <p>Appreciation and gratitude for everything that has been achieved by Cllr Martin and Hazel</p>		

<p>together with the wider community and all the organisations and businesses was expressed.</p> <p>The wonderful achievements of the RBL Remembrance Garden were recognised.</p> <p>Cllr Parkin provided an update on the visitor numbers at the cathedral following the Ripon Together meeting, normal figures for the month of October are in the region of 7000 visitors, those numbers were in excess of 15000 in October 2018 and during two days last week alone the numbers were in the region of 5000.</p> <p>Cllr Craggs suggested that the Council write a letter of support regarding the relocating of the Red Arrows to RAF Leeming and it was agreed that this would be placed on the agenda for Full Council on 19th October 2018.</p>

With business concluded the meeting was closed at 9:03pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED

DATE

THE RIGHT WORSHIPFUL THE MAYOR