



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** 3<sup>rd</sup> September 2018

**Time:** 6:00 pm

**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD

**Present:** Cllr P McHardy – The Right Worshipful The Mayor  
Cllr M Chambers  
Cllr S Craggs  
Cllr S J Hawke  
Cllr P M Horton  
Cllr S A Martin  
Cllr C E Powell  
Cllr E Parkin  
Cllr A Williams

**In attendance:** Mrs P Benson, the Clerk  
Mr J Vauvert, Serjeant at Mace  
Seven members of the public plus a press representative.

Prior to the commencement of the meeting The Very Reverend Dean John Dobson opened proceedings with Prayer.

151/18	<b>To receive apologies and approve reason for absence.</b>  Apologies were received and accepted from Cllrs Bate, Davis and Hardisty.		
152/18	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b>  None.		
153/18	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b>  None.		
154/18	<b>To approve the Minutes of the Meetings held on 9<sup>th</sup> July 2018 and 30<sup>th</sup> July 2018.</b>  That the minutes be accepted as a true and accurate account of proceedings. <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Hawke</td> <td style="width: 50%;">Seconded – Cllr Williams</td> </tr> </table> RESOLVED by a unanimous show of hands.	Proposed – Cllr Hawke	Seconded – Cllr Williams
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155/18	<b>To consider the proposed changes to HBC maintained flowerbeds and agree appropriate action.</b>  That this be noted and that the position be monitored and considered when the budget is set. <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed – Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr McHardy</td> </tr> </table> RESOLVED by a unanimous show of hands.	Proposed – Cllr Williams	Seconded – Cllr McHardy
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156/18	<p><b>To consider and approve an amendment to Standing Orders and to approve an amendment to Financial Regulations.</b></p> <p>That the amendment to Financial Regulations be approved.</p> <table border="1" data-bbox="292 277 1434 315"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>Cllr McHardy requested that the following item be subject to a named vote.</p> <p>That the amendment to Standing Orders be approved.</p> <table border="1" data-bbox="292 602 1434 815"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Williams</td> </tr> <tr> <td>Those FOR Cllr Powell Cllr Craggs Cllr Chambers Cllr Martin</td> <td>Those AGAINST Cllr McHardy Cllr Hawke Cllr Parkin</td> </tr> </table> <p>The amendment to Standing Orders was CARRIED.</p>	Proposed – Cllr Horton	Seconded – Cllr McHardy	Proposed – Cllr Horton	Seconded – Cllr Williams	Those FOR Cllr Powell Cllr Craggs Cllr Chambers Cllr Martin	Those AGAINST Cllr McHardy Cllr Hawke Cllr Parkin
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157/18	<p><b>To consider the provision of Christmas Lights in 2018 and agree appropriate action.</b></p> <p>The Clerk confirmed the budget for Christmas Lights was £13,000 including the amount of grant from HBC.</p> <p>That the Christmas Lights are provided by Christmas Plus in accordance with the quotations obtained to a value of £16,000. That Cllr Parkin will continue to lead on Christmas Lights with Cllrs Parkin, Martin, McHardy and Williams authorised to jointly approve the lights for 2018 without the matter being returning to Council.</p> <p>Cllr Martin advised that both Cllr Martin and Cllr Chambers would make £500 each available from their NYCC Locality Grant fund to boost the Christmas Lights budget to £17,000 for 2018.</p> <table border="1" data-bbox="292 1352 1434 1391"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin				
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158/18	<p><b>Events.</b></p> <p><b>1. Ripon City Council Events;</b></p> <p>That the report is received and noted and that the Events Officer is requested to return a more detailed report to the next meeting of Full Council.</p> <p>The Clerk advised against Ripon City Council undertaking to sell alcohol as noted in the report.</p> <p>That the Carols around the Christmas Tree event remains on 8<sup>th</sup> December 2018 and is not brought forward so as to ensure that there is something festive on the market square into December.</p> <p>That consideration is given to increasing the fireworks budget on New Years Eve.</p> <p>That an Events working group is formed consisting of Cllrs Craggs, Hardisty, Parkin and Martin, Cllr Parkin to undertake a co-ordinating role. That the working group will work closely with Ripon Together. Events Officer to provide administration support for the working group.</p> <table border="1" data-bbox="292 2029 1434 2067"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Parkin</td> </tr> </table>	Proposed – Cllr Williams	Seconded – Cllr Parkin				
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	<p>RESOLVED by a unanimous show of hands.</p> <p><b>2. Ripon City Cycle Race.</b></p> <p>That this be received and noted and that it be re-considered at budget setting.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Chambers</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Chambers
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159/18	<p><b>Remembrance Sunday 2018.</b></p> <p>That the Council purchase the following:</p> <ul style="list-style-type: none"> <li>• Poppy bunting to the value of £500;</li> <li>• Drapes for the Town Hall windows in red and black to mark Remembrance Sunday and green for Christmas. That the Clerk is authorised to purchase the curtains. It was noted that the existing drapes cost approximately £250.</li> </ul> <table border="1"> <tr> <td>Proposed – Cllr Martin</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Martin	Seconded – Cllr Williams
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160/18	<p><b>To receive an update on the Cabmen’s Shelter.</b></p> <p>The Clerk advised that our chosen contractor had withdrawn from the process due to the lack of permissions obtained from HBC and Historic England and that help has been sought from external organisations to allow the application to be progressed. Our contractor is willing to undertake the work but not until the burden of obtaining permission has been granted.</p> <p>That the Clerk write to the Civic Society and The Right Hon. Julian Smith MP on this matter and that a notice is placed in the window of the Cabmen’s Shelter to advise the public of the situation.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton
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162/18	<p><b>To consider the provision of a Community Bus service.</b></p> <p>That the provision of a Community Bus Service be agreed in principle on the basis of the proposal received.</p> <p>That, subject to advice on the lawfulness of this activity, noting that an invitation to tender has not been issued but exploratory discussions have resulted in the receipt of a proposal a grant award is considered on the basis of the offer received. That this is subject to the Clerk receiving advice on the various aspects of the provision of a service and the legality of doing so.</p> <p>That, subject to advice received, should a tendering process be undertaken the decision to award the contract is delegated to Cllrs Craggs, Horton, McHardy, Martin and Williams.</p> <table border="1"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr McHardy
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163/18	<p><b>Planning matters:</b></p> <p>Cllrs Martin and Hawke declared an interest as a member of HBC Planning Committee reserving the right to alter their opinion on any matters considered under this 163/18 in light of additional information received in the future.</p>		

**1. To receive HBC email dated 9<sup>th</sup> August 2018 – Electronic Consultations on Planning Applications and agree a response.**

That the Clerk writes to HBC to object to this change, suggesting that a charge is levied on developers rather than parish councils to avoid disadvantaging members of the public who may not be able to view applications online and who visit the RCC office to view paper plans.

Proposed – Cllr Williams	Seconded – Cllr Horton
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RESOLVED by a show of hands with two abstentions.

**2. Applications received:**

<b>6.21.86.A.EIAMAJ 18/02713/EIAMAJ</b>	<b>Outline application for the erection of motorway service area comprising amenity building, lodge, petrol filling station, parking to include heavy goods and coach parking and associated infrastructure; Formation of access and Landscaping</b>
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It was noted that this application is outside the Parish Boundary and therefore no comment will be passed.

**164/18**

**HBC Swimming Pool**

HBC Cabinet Member Cllr Lumley and Officer Mr Michael Constantine gave a short presentation on the proposed swimming pool development to Council before questions were asked by both Councillors and members of the public present.

**165/18**

**To consider the replacement of the current Hornblower plaque and/or suggestions for an additional plaque.**

That the existing plaque is removed from the obelisk and that it is placed elsewhere. That the Clerk enquires whether it is possible to place the plaque in the Town Hall main corridor. That the Council do not agree to the principle of an additional plaque.

Proposed – Cllr Williams	Seconded – Cllr Chambers
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RESOLVED by a unanimous show of hands.

**166/18**

**NYCC Salt Bins.**

That this be noted. Cllr Chambers agreed to investigate whether additional bins could be provided on Claro Road and Doublegates in his capacity as a NYCC Councillor.

**167/18**

**Yorkshire Day 2018.**

It was noted that the event was a tremendous success. Cllr Williams requested that the Council place on record its thanks to the Clerk, Councillors and Staff and everyone else who helped to make the day the event that it was.

**168/18**

**Parish Relations.**

That the Council extend an invitation to the surrounding parish councils to meet at intervals to be agreed to discuss common matters and foster relationships. That the Clerk raises this initiative at a forthcoming SLCC training event for local Clerks which is due to be held in the Mayor's Parlour later this month.

Proposed – Cllr Martin	Seconded – Cllr Williams
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RESOLVED by a unanimous show of hands.

169/18	<p><b>To receive a report from Harrogate Borough Councillors if appropriate – for information only.</b></p> <p>None received.</p>		
170/18	<p><b>To receive a report from North Yorkshire County Councillors if appropriate – for information only.</b></p> <p>None received.</p>		
171/18	<p><b>Mayoral Announcements – for information.</b></p> <p>The Mayor advised that we were saddened to receive the resignation of Sheila Taylor who was relocating. Sheila has worked incredibly hard over the last twelve months and is a valued member of staff. We wish her well.</p> <p>The Mayor announced that Penny Hartley will be returning to the office as an administrator in the Clerk’s office in the coming weeks. Penny will provide much needed assistance as the Clerk’s office is severely understaffed.</p> <p>The Council held one minutes silence in respect for Alan Oliver, former hornblower, who passed away on 31<sup>st</sup> July 2018.</p>		
172/18	<p><b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</b></p> <table border="1" data-bbox="320 1099 1465 1137"> <tr> <td data-bbox="320 1099 890 1137">Proposed – Cllr McHardy</td> <td data-bbox="890 1099 1465 1137">Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr McHardy	Seconded – Cllr Williams
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173/18	<p><b>To consider the bestowing of an award.</b></p> <p>That this item be deferred to the November meeting of Full Council.</p>		

With business concluded the meeting was closed at 8:47pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

THE RIGHT WORSHIPFUL THE MAYOR