



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE HUGH RIPLEY HALL COMMITTEE

Date: Monday 31st July 2017

Time: 7:15pm

Location: The Council Chamber, Town Hall, Ripon,

In attendance: Cllr A Williams
Cllr S Hawke
Cllr P Horton
Cllr P McHardy (Ex Officio)
CllrS Martin
Cllr A Morgan

The Clerk

34-17	<p>To receive apologies and approve reasons for absence. Apologies were received and accepted from Cllr Willis and Cllr Powell, Cllr Horton attended in substitution for Cllr Powell.</p>				
35-17	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>None received.</p>				
36-17	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any agenda item as listed below.</p> <p>None present.</p>				
37-17	<p>To approve the Minutes of the last Committee Meeting held on 3rd July 2017.</p> <p>That the minutes of the last Hugh Ripley Hall Committee meeting, held on 3rd July 2017 be approved and signed by the Chair as a true record.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed - Cllr Morgan</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a show of hands with one abstention.</p>	Proposed - Cllr Morgan	Seconded – Cllr Hawke		
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38-17	<p>To consider the quotations received in respect of the following items and approve appropriate action:</p> <p>1. Replacement blinds – updated position. That the Clerk be authorised to instruct the firm who provides the lowest quote in conjunction to with the Chairman of the committee to fit and supply blinds in the hall and bar room.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed - Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. Pipe lagging in the basement – updated position. That JDD are instructed to do the work based on the quotations provided.</p> <table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">Proposed - Cllr Williams</td> <td style="width: 50%;">Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Williams	Seconded – Cllr Martin	Proposed - Cllr Williams	Seconded – Cllr Hawke
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The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

39-17	<p>To receive an update on the following items</p> <ol style="list-style-type: none"> 1. New regular hirer; The Clerk advised that the hall had a new customer in a football club for preschool ages. 2. Roof. Cllr Williams advised that after recent heavy rain the roof of the hall had leaked due to a blocked gulley and further small leaks had occurred from the glazed sections of the roof. It was agreed that a long term solution needed to be found to the roof issues, that Cllr Willis to draw up a specification for works and that the gulleys would be cleaned out twice each year. 		
40-17	<p>To receive an update following the advice from SSSystems Ltd and the visit from the Fire Officer.</p> <p>That the Clerk speaks to SS Systems Ltd regarding the prices quoted for replacement extinguishers and that the months of manufacture be added to the plans of extinguishers in the hall. That the Clerk refer to NYFS regarding the foam extinguisher situated in the kitchen and that a fire blanket be purchased for the kitchen. That updated fire safety procedures be issued to hirers and placed around the building and that the Caretaker discusses the fire safety procedures with new hirers.</p> <table border="1" data-bbox="272 734 1433 768"> <tr> <td>Proposed - Cllr Martin</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Martin	Seconded – Cllr Williams
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41-17	<p>To note the requirement for the PRS licence at the premises and payment of invoice due.</p> <p>That this be noted.</p>		
42-17	<p>To note the position from HBC regarding the removal of the piano in the bar room.</p> <p>That this be noted.</p>		
43-17	<p>To review and agree the charges due for the hire of the hall for a large event in February 2018.</p> <p>That charges be levied as in 2017 but that the Clerk negotiates a damage bond with the hirer in view of the newly redecorated hall and newly carpeted bar room area.</p> <table border="1" data-bbox="272 1167 1433 1200"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Williams	Seconded – Cllr Hawke
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44-17	<p>To note the position on the flag pole (Item 25-17) and agree any appropriate action.</p> <p>That A Constantine be asked to clean the flag pole and put up the flag the next time he is carrying out works at the hall.</p> <table border="1" data-bbox="272 1420 1433 1453"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke
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45-17	<p>To note any items for inclusion on the agenda of the next meeting which is due to be held on 25th September 2017.</p> <p>Fire Safety Issue. Cllr Morgan confirmed his unavailability for the next meeting, Cllr Horton will attend in substitution.</p>		

With business concluded the Chairman closed the meeting at 8:05pm.

SIGNED:

DATE

CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY:

SIGNED:

DATE

THE RIGHT WORSHIPFUL THE MAYOR