



COUNCIL OF THE CITY OF RIPON

OFFICIAL NOTICE OF A MEETING OF THE FINANCE & GENERAL PURPOSES COMMITTEE

Date: 15th January 2018
Time: 7pm
Location: Council Chamber, Ripon Town Hall

To Members of the Committee:

You are summoned to attend Finance and General Purposes Committee Meeting for the purposes of determining the agenda items listed below.

P M Benson

Mrs P M Benson
 Clerk to the Council
 10th January 2018

AGENDA

01-18	To receive apologies and accept reasons for absence.				
02-18	To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.				
03-18	Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below.				
04-18	To approve the Minutes of the Finance & General Purposes Committee Meetings held on 20 th November 2017 and 4 th December 2017.				
05-18	To approve the list of payments and receipts for October, November and December 2017.				
06-18	To note that the Bank Reconciliation Certificates have been approved by the Chair and Vice Chair of F&GP Committee for the months of October, November and December 2017				
07-18	To receive the detailed Income and Expenditure by Budget heading for the month of December 2017.				
08-18	<ol style="list-style-type: none"> 1. To consider the quotations received in respect of the Marketplace noticeboards and agree appropriate action. 2. To consider approving further spend, if required, on the inside of the noticeboards subject to a maximum amount of £150 per board plus VAT. 				
09-18	<p>To consider and approve payment of the following items:</p> <ol style="list-style-type: none"> 1. Clerk's SLCC membership 2018; 2. Domain name renewal. <p>To note that the following items were paid by the Clerk in the month of December 2017 under Financial Regulations item 18.1.iv and approve the payments retrospectively.</p> <table border="1" style="width: 100%; margin-top: 10px;"> <tr> <td style="width: 80%;">Guild of Macebearers membership (three persons)</td> <td style="text-align: right;">£105</td> </tr> <tr> <td>Caribbeans</td> <td style="text-align: right;">£800</td> </tr> </table>	Guild of Macebearers membership (three persons)	£105	Caribbeans	£800
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	Acoustic Solutions Yorkshire Ltd	£230 plus VAT
	Leander Architectural	£143 plus VAT
	Tig	£50 plus VAT
	H R Tabor	£90
	Creation Station	£250
	Lily Worth	£50
10-18	To consider the revision of the Financial Regulations.	
11-18	To review the Internal Auditor's reports dated December 2017 and January 2017 and to consider any recommendations made together with advice received from the YLCA.	
12-18	To receive an update on VAT and agree appropriate action.	
13-18	To consider the request from HBC regarding the VAT position on the provision of caretaking services at Hugh Ripley Hall.	
14-18	To consider and approve the payment of invoices.	
15-18	To consider the cost of the Clerk's time in lieu.	
16-18	To note that the meeting of the F&GP Committee due to be held on 12th February 2018 will be to review and agree the draft Budget for 2018/19.	

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