



## MINUTES OF AN EXTRAORDINARY MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** Wednesday 20<sup>th</sup> December 2017  
**Time:** 6pm.  
**Location:** The Council Chamber, the Town Hall, Ripon, HG4 1DD

**Present:** Cllr P McHardy –The Right Worshipful the Mayor  
Cllr L Barnes  
Cllr M Chambers  
Cllr P Horton  
Cllr S Hawke  
Cllr S Jones  
Cllr C Powell  
Cllr R Willis  
Cllr A Williams

**In attendance:** Cllr R Cooper, HBC  
Mr P Kilburn, HBC  
Mr C Hughes – City Plan Committee representative  
Mrs J Furze – City Plan Committee representative  
Mrs P Benson, the Clerk  
Mr J Vauvert, Serjeant at Mace  
9 members of the public.

Prior to the commencement of the meeting Mr J Vauvert, The Sergeant at Mace, opened the proceedings with Prayer.

180-17	<b>To receive apologies and approve reason for absence.</b>  Apologies were received and accepted from Cllrs Bate, Gaskin, Martin, Morgan, Pearson and Stanley.
181-17	<b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b>  Two members of the public spoke about item 190-17. It was agreed that the members of the public would be invited to comment after the discussions with HBC representatives on item 190-17. A member of the public enquired how the proposed changes to the market worked with the ancient market charter; A member of the public spoke as a representative of the Chamber of Trade.
182-17	<b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b>  None declared.
	<b>The following item was brought forward for discussion.</b>
190-17	<b>To receive correspondence - HBC letter dated 29<sup>th</sup> November 2017, Markets - and agree appropriate action.</b>  Cllr Cooper advised that following his attendance at the meeting of Knaresborough Town Council the previous week he could confirm that there would be no changes to the markets in 2018, advising that whilst the report was commissioned with the very best of intentions it has become apparent that the outcome of the report is not the right outcome for markets of Ripon and Knaresborough without further consultation.  Ripon market has decreased in size by 20% in recent years, the markets report was commissioned with a view to reversing that decline, allowing the markets to thrive in future years.

The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

	<p>A lengthy debate ensured with reference being made to the lack of car parking provision within the city contributing to the decline of the market. Comparisons were made with Craven, Hambleton, Northallerton and Skipton having thriving markets despite car parking constraints together with the fact that market traders have to occupy the first tier of the Cathedral car park, thereby reducing the spaces on offer.</p> <p>Cllr Cooper advised that a Markets Group would be formed in 2018 to review the whole market provision. Membership would include possible representation from market traders, residents, and HBC.</p> <p>The group is expected to report back in late summer/autumn of 2018.</p> <p>Cllr Cooper advised that he envisaged that a regular column would feature in the Ripon Gazette seeking opinions and views and that social media would be used to keep interested parties updated.</p> <p>The representative from the Chamber of Trade was invited to speak when he advised that the Chamber of Trade would like to see the market operated at local level.</p> <p>It was agreed that Cllr Cooper would provide an update to the Clerk on the question raised by a member of the public on how the proposals interact with the ancient market charter.</p> <p>Cllr McHardy thanked Cllr Cooper and Mr Kilburn for attending the meeting.</p> <p>Cllr Cooper and Mr Kilburn left the meeting at 6:35pm.</p>		
183-17	<p><b>To approve the Minutes of the Meeting held on 4<sup>th</sup> December 2017.</b></p> <p>That the minutes be accepted as a true and accurate account of proceedings</p> <table border="1" data-bbox="292 969 1433 1003"> <tr> <td data-bbox="292 969 858 1003">Proposed – Cllr Willis</td> <td data-bbox="858 969 1433 1003">Seconded – Cllr Powell</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Willis	Seconded – Cllr Powell
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185-17	<p><b>To receive a report on the New Year's Eve event and agree appropriate action.</b></p> <p>That the Clerk, together with Cllr Martin continue to progress plans for the New Year's Eve event and that they be authorised to select appropriate providers as required. That the level of remuneration for the Event Manager be agreed at the rate advised by the Clerk.</p> <table border="1" data-bbox="292 1249 1433 1283"> <tr> <td data-bbox="292 1249 858 1283">Proposed – Cllr Williams</td> <td data-bbox="858 1249 1433 1283">Seconded – Cllr McHardy</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr McHardy
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186-17	<p><b>To receive a report on the City Plan and agree appropriate action.</b></p> <p>Mr Hughes gave an update on the position of the City Plan.</p> <p>That the monies required to provide appropriate staffing resources to the City Plan Committee be made available from reserves.</p> <p>The Mayor thanked the members of the City Plan team for their continued efforts and hard work.</p> <table border="1" data-bbox="292 1624 1433 1657"> <tr> <td data-bbox="292 1624 858 1657">Proposed – Cllr Horton</td> <td data-bbox="858 1624 1433 1657">Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr Williams
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187-17	<p><b>To agree the appointment of a Human Resources consultant.</b></p> <p>That HBC Human Resources Department be engaged to provide specialist advice. That the costs of their service be met from reserves. It was noted that the monies earmarked for the Railway Reinstatement Study have been reabsorbed into reserves as the study was not commissioned.</p> <table border="1" data-bbox="292 1960 1433 1993"> <tr> <td data-bbox="292 1960 858 1993">Proposed – Cllr Williams</td> <td data-bbox="858 1960 1433 1993">Seconded – Cllr Horton</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Horton
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188-17	<p><b>To consider the Clerk's request to undertake an external appointment.</b></p> <p>That the Council support the Clerk's request for permission to undertake a position with the Society of Local Council Clerks.</p> <table border="1" data-bbox="320 248 1465 282"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Powell</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Powell
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189-17	<p><b>To consider the amendment of Financial Regulations item 18.1.vii).</b></p> <p>That this item be deferred until the meeting of the Council on 15<sup>th</sup> January 2018.</p> <table border="1" data-bbox="320 472 1465 506"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Willis</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Willis
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191-17	<p><b>To consider Yorkshire Day 2018 and agree appropriate action.</b></p> <p>That this item be deferred until the meeting of the Council on 15<sup>th</sup> January 2018.</p> <table border="1" data-bbox="320 696 1465 730"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Barnes</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Barnes
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192-17	<p><b>To receive a report from Harrogate Borough Councillors if appropriate – for information only.</b></p> <p>Cllr Chambers advised that the HBC Draft Local Plan had recently been before Full Council and had received approval, advising that a public consultation period would commence in late January 2018.</p>		
193-17	<p><b>To receive a report from North Yorkshire County Councillors if appropriate – for information only.</b></p> <p>None received.</p>		
194-17	<p><b>Mayoral Announcements – for information.</b></p> <p>The Mayor advised that the Clerk's office will remain closed after the Christmas break and will reopen on 8<sup>th</sup> January 2018.</p>		
<p><b>The following item was deferred to the end of the meeting.</b></p>			
	<p><b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item</b></p> <p>That the above resolution be approved.</p> <table border="1" data-bbox="320 1503 1465 1536"> <tr> <td>Proposed – Cllr Horton</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Horton	Seconded – Cllr Williams
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184-17	<p><b>To consider the remuneration of Municipal Officers at Civic Services and Events.</b></p> <p>That the recommendations in the Clerk's memorandum dated 14<sup>th</sup> December 2017 be approved and that any additional funds required in excess of those in the staffing budget be made available from reserves.</p> <table border="1" data-bbox="320 1787 1465 1821"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Hawke
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With business concluded the meeting was closed at 7:45pm.

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED

DATE

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THE RIGHT WORSHIPFUL THE MAYOR