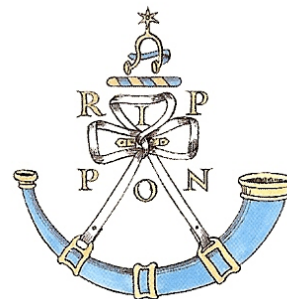


# Ripon City Council

Mayor's Parlour  
Town Hall  
Market Place South  
Ripon  
North Yorkshire  
HG4 1DD



Tel / Fax: 01765 604097  
Email: [clerk@riponcity.gov.uk](mailto:clerk@riponcity.gov.uk)  
[www.riponcity.gov.uk](http://www.riponcity.gov.uk)

## Vacancy for position of Deputy Clerk

*37 hours a week*

Applications are invited from people with experience of minuting meetings, good communication skills, office administration and ability to deliver to deadlines.

This includes some evening and occasional weekend work.

- Salary scale LC2 (SCP 26-29) -£23,398 to £25,951
- Pension & local government employment conditions.

For details & application forms, contact the Clerk to the Council, contact details above or view the webpage below to download forms.

<https://riponcity.wordpress.com/vacancies/>

Closing date 16<sup>th</sup> October 2017 at noon.