



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE HUGH RIPLEY HALL COMMITTEE

Date: Monday 3rd July 2017

Time: 7:25pm

Location: Meeting Room, Hugh Ripley Hall, Skellbank

In attendance: Cllr A Williams (Chairman)
Cllr S Hawke
Cllr A Morgan
Cllr C Powell
Cllr R Willis

The Clerk.

18-17	<p>To appoint a Chairman and Vice Chairman of the committee for the forthcoming year.</p> <p>That Cllr Williams be appointed as Chairman of the Committee for the current Civic Year.</p> <table border="1"><tr><td>Proposed - Cllr Willis</td><td>Seconded – Cllr Hawke</td></tr></table> <p>RESOLVED by a unanimous show of hands.</p> <p>That Cllr Willis be appointed as Vice Chairman of the Committee for the current Civic Year.</p> <table border="1"><tr><td>Proposed - Cllr Williams</td><td>Seconded – Cllr Hawke</td></tr></table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Willis	Seconded – Cllr Hawke	Proposed - Cllr Williams	Seconded – Cllr Hawke
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19-17	<p>To receive apologies and approve reasons for absence.</p> <p>Apologies were received and accepted from Cllr Martin.</p>				
20-17	<p>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation.</p> <p>None declared.</p>				
21-17	<p>Members of the public are invited to question, seek clarification or make representation to members of the Council on any agenda item as listed below.</p> <p>None present.</p>				
22-17	<p>To approve the Minutes of the last Committee Meeting held on 27th March 2017.</p> <p>That the minutes of the last Hugh Ripley Hall Committee meeting, held on 27th March 2017 be approved and signed by the Chair as a true record.</p> <table border="1"><tr><td>Proposed - Cllr Hawke</td><td>Seconded – Cllr Willis</td></tr></table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Hawke	Seconded – Cllr Willis		
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The right to record, film and to broadcast meetings of Ripon City Council is permitted under the Openness of Local Government Regulations 2014. The rules of this council must be observed when recording is planned or is taking place. A copy of these rules is available from the Clerk, on our website and on the notice board. Anyone wishing to record is deemed to have accepted these rules. Any member of the public who does not wish to be recorded should make this known prior to commencement of the meeting.

23-17	<p>To receive the accounts for Hugh Ripley Hall for the year ending 31st March 2017.</p> <p>The accounts were received and noted. The Clerk was asked to check the surplus brought forward for the years 2014-15 and 2015-16.</p>								
24-17	<p>To receive a complaint from a member of the public concerning the boundary walls.</p> <p>Cllr Willis advised that he had looked at the walls and did not consider them unsound. Cllr Willis agreed to investigate the complaint further with the caretaker.</p>								
25-17	<p>To consider the quotations received in respect of the following items and approve appropriate action:</p> <p>1. External noticeboard; That the noticeboard from Office Furniture be purchased. Clerk to check measurements, for one external pillar and that the CDM purchases a second identical noticeboard for the second external pillar for CDM use.</p> <table border="1" data-bbox="260 703 1420 739"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Willis</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. Replacement blinds; That the quotation from Take a Seat 8 Standard Light Vertical Blinds is accepted. That additional blinds are purchased for the Bar Room.</p> <table border="1" data-bbox="260 954 1420 990"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>3. Pipe lagging in the basement; That two of the three companies who have provided quotations are invited back to quote for the additional works. That the Clerk and the Chairman of the Committee are authorised to identify the best value upon receipt of quotations and instruct the chosen contractor to avoid a delay in commencement of the works.</p> <table border="1" data-bbox="260 1261 1420 1296"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Willis</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>4. Replacement lighting in the office. That the quotation from W E Dixon be accepted.</p> <table border="1" data-bbox="260 1476 1420 1512"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Willis</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>Cllr Williams requested that the Ripon City Flag be flown from the building.</p>	Proposed - Cllr Williams	Seconded – Cllr Willis	Proposed - Cllr Williams	Seconded – Cllr Hawke	Proposed - Cllr Williams	Seconded – Cllr Willis	Proposed - Cllr Williams	Seconded – Cllr Willis
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26-17	<p>To consider and approve the following items</p> <p>1. Scheduling of the annual boiler service; That this be authorised.</p> <table border="1" data-bbox="308 304 1468 338"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p> <p>2. Purchase of a roll of loft insulation. That this be authorised.</p> <table border="1" data-bbox="308 521 1468 555"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Williams	Seconded – Cllr Hawke	Proposed - Cllr Williams	Seconded – Cllr Hawke
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27-17	<p>To consider the quotations for utility provision and agree appropriate action.</p> <p>That the utilities be switched to the new provider.</p> <table border="1" data-bbox="308 770 1468 804"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Williams	Seconded – Cllr Hawke		
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28-17	<p>To receive the maintenance certificate from SSSystems and to consider the recommendations therein.</p> <p>That a decision on this item is deferred until the Clerk has met with the Fire Officer for Ripon.</p> <table border="1" data-bbox="308 1081 1468 1115"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Williams	Seconded – Cllr Hawke		
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29-17	<p>To note the Non Domestic Rate charges for 2017/18 and to approve the continued payment by direct debit.</p> <p>That this be noted and received.</p>				
30-17	<p>To approve the payment of the PRS for Music invoice dated 15 June 2017.</p> <p>That the Clerk investigates the requirements surrounding this item and returns it to the next meeting.</p> <table border="1" data-bbox="308 1485 1468 1518"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Willis</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Williams	Seconded – Cllr Willis		
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31-17	<p>To consider the request for an increased early payment discount from a regular hirer.</p> <p>That this is not agreed.</p> <table border="1" data-bbox="308 1731 1468 1765"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Hawke</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Williams	Seconded – Cllr Hawke		
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<p>32-17</p>	<p>To consider the occupation of the office space by the City Development Team and charges for occupation.</p> <p>That a charge be levied in respect of the CDM Office's occupation of the hall equal to the amount of administration costs charged per annum.</p> <table border="1" data-bbox="260 333 1420 367"> <tr> <td>Proposed - Cllr Willis</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Willis	Seconded – Cllr Williams
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<p>33-17</p>	<p>To consider the removal of the piano in the bar room.</p> <p>That the piano be removed in the most cost effective way and that safe removal is ensured.</p> <table border="1" data-bbox="260 613 1420 647"> <tr> <td>Proposed - Cllr Williams</td> <td>Seconded – Cllr Willis</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed - Cllr Williams	Seconded – Cllr Willis
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With business concluded the Chairman closed the meeting at 8:25pm.

SIGNED:

DATE

CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY:

SIGNED:

DATE

THE RIGHT WORSHIPFUL THE MAYOR
