



COUNCIL OF THE CITY OF RIPON MINUTES OF A MEETING OF THE HUGH RIPLEY HALL COMMITTEE

	<ul style="list-style-type: none">• Several areas need to be looked at re. repair, removal or replacement.• Preventable maintenance needed as soon as possible. Clerk asked to find three quotes for removal of ivy, cutting back of adjacent sycamore trees and clearing of gutters.• The inadequate heating system should ideally be replaced before Winter 2016. Clerk asked to find three quotes asap as this work will likely cause some disruption to users of HGH.• Members identified a need to look more closely into HRH income/expenditure over the last 2-3 years to have a better understanding of available funds to cover maintenance.• It was suggested that the next meeting could take place in HRH itself so that an inspection by members could be carried out. <p>Proposed – Cllr Williams Seconded – Cllr Martin</p> <ol style="list-style-type: none">a) ‘That quotes are sought for ivy removal and clearing of gutters.’b) ‘That the next meeting should be held in Hugh Ripley Hall to give all members the opportunity to view the current condition of the building at close hand.’c) ‘That quotes are sought for the repair/replacement of the heating system.’ <p>RESOLVED</p>
20-16	<p>Approval of heads of terms for the occupancy of HRH office space by Craven & Harrogate Citizens Advice Bureau and to agree to progress the preparation of a licence for occupation.</p> <p>Proposed – Cllr Hawke Seconded – Cllr Willis</p> <p>‘That the City Development Manager be advised by Eccles & Heddon as to the final wording of the heads of terms and that HBC is approached re.the terms of lease between HBC and RCC and requested to amend the clause that allows RCC to currently under-let for twelve months only.’</p> <p>RESOLVED</p>
21-16	<p>Keyholders list</p> <p>Members discussed the possibility of replacing the current system of giving keys to all regular users with an external keypad instead and changing the entry code on a frequent basis. Clerk was asked to obtain quotes as to the cost of installing a suitable keypad system.</p>
22-16	<p>Financial Update</p> <p>It was requested by members that a year-on-year financial report could be prepared for the next meeting by the Clerk.</p>
23-16	<p>Date for the next meeting of the Hugh Ripley Hall Committee</p> <p>Monday 25th July at 18.30hrs at Hugh Ripley Hall (see 19-16 b).</p>

The meeting closed at 19.45hrs

Minutes were recorded and prepared by Penny Hartley, Acting Clerk to the Council



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SIGNED: _____ DATE: _____

CHAIR

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