



## MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

**Date:** Monday 5<sup>th</sup> December 2016

**Time:** 19:00 hrs

**Location:** Council Chamber, Ripon Town Hall

**Present:** Cllr A I Morgan– The Right Worshipful The Mayor  
Cllr J Bate  
Cllr L Barnes  
Cllr M Chambers  
Cllr A Gaskin  
Cllr S Hawke  
Cllr P Horton  
Cllr P McHardy  
Cllr S Martin  
Cllr P Pearson  
Cllr C E Powell  
Cllr M Stanley  
Cllr A Williams  
Cllr R T Willis

**In attendance:** Mrs P Benson, the Clerk  
Mr J Vauvert, Serjeant at Mace  
3 members of the Public

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Prior to the commencement of the meeting The Dean of Ripon, The Very Reverend John Dobson said prayers.

147-16	<p><b>To receive apologies and approve reasons for absence.</b></p> <p>Apologies were received and accepted from Cllr Jones.</p>
148-16	<p><b>Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below.</b></p> <p>A member of the public spoke about parking issues within the City which was discussed further under item 153-16 below.</p>
149-16	<p><b>To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</b></p> <p>Cllr Stanley declared an interest in item 153-16 as a resident of King Street; Cllr Willis declared an interest as he is involved in the Ripon Library Group; Cllr Morgan declared an interest in item 153-16.</p>
150-16	<p><b>To receive an update from The Dean of Ripon, The Very Reverend John Dobson, on Cathedral Strategy and Building Project.</b></p> <p>The Dean of Ripon spoke to provide an update on the development plans at the cathedral advising that the Cathedral are currently seeking to raise funds towards the developmental costs bill to match funds granted by the Heritage Lottery Fund.</p> <p>Councillors welcomed the development at the Cathedral which is an anchor for the city.</p>

151-16	<p><b>To approve the Minutes of the Meeting held 10<sup>th</sup> October 2016.</b></p> <table border="1" data-bbox="280 203 1445 237"> <tr> <td data-bbox="280 203 863 237"><b>Proposed – Cllr Stanley</b></td> <td data-bbox="863 203 1445 237"><b>Seconded – Cllr Willis</b></td> </tr> </table> <p><b>RESOLVED</b> by a show of hands with one abstention.</p>	<b>Proposed – Cllr Stanley</b>	<b>Seconded – Cllr Willis</b>		
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152-16	<p><b>To receive the Minutes of the Meetings from the following Committees</b></p> <p><b>Hugh Ripley Hall Committee – 17<sup>th</sup> October 2016 and 21 November 2016.</b></p> <table border="1" data-bbox="280 454 1445 488"> <tr> <td data-bbox="280 454 863 488"><b>Proposed – Cllr Williams</b></td> <td data-bbox="863 454 1445 488"><b>Seconded – Cllr Willis</b></td> </tr> </table> <p><b>RESOLVED</b> by a show of hands with 3 abstentions.</p> <p><b>Planning Committee – 17<sup>th</sup> October 2016 and 7<sup>th</sup> November 2016.</b></p> <table border="1" data-bbox="280 611 1445 645"> <tr> <td data-bbox="280 611 863 645"><b>Proposed – Cllr Horton</b></td> <td data-bbox="863 611 1445 645"><b>Seconded – Cllr Bate</b></td> </tr> </table> <p><b>RESOLVED</b> by a show of hands with 4 abstentions.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Willis</b>	<b>Proposed – Cllr Horton</b>	<b>Seconded – Cllr Bate</b>
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153-16	<p><b>Car Parking Issues:</b></p> <p><b>To receive a complaint from residents relating to on street car parking within Ripon</b>  Following a lengthy debate it was resolved that the Clerk should write to both Harrogate Borough Council and North Yorkshire County Council in relation to the inadequate parking provision within the city which is recognised to be a city wide problem.</p> <p><b>To receive an email from a member of the public concerning car parking during the festive period.</b>  It was noted that Harrogate Borough Council have previously provided free parking in Ripon in the period before Christmas. It was resolved that the Clerk write to Harrogate Borough Council to request that this is reinstated urgently, for this 2016 period if possible.</p> <table border="1" data-bbox="280 1167 1445 1200"> <tr> <td data-bbox="280 1167 863 1200"><b>Proposed – Cllr Pearson</b></td> <td data-bbox="863 1167 1445 1200"><b>Seconded – Cllr McHardy</b></td> </tr> </table> <p><b>RESOLVED</b> by a unanimous show of hands.</p>	<b>Proposed – Cllr Pearson</b>	<b>Seconded – Cllr McHardy</b>		
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154-16	<p><b>The order of this agenda item was moved into private session, refer to item 154-16 below.</b></p>				
155-16	<p><b>To receive an email from Mr A Padgett, Wilfred Owen Sculpture Proposal.</b></p> <p>That the Council graciously accept the offer of the bust into the City and that consideration is given to where it should be sited.</p> <table border="1" data-bbox="280 1507 1445 1541"> <tr> <td data-bbox="280 1507 863 1541"><b>Proposed – Cllr Williams</b></td> <td data-bbox="863 1507 1445 1541"><b>Seconded – Cllr Gaskin</b></td> </tr> </table> <p><b>RESOLVED</b> by a unanimous show of hands.</p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Gaskin</b>		
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156-16	<p><b>To receive the following requests for funding/grant applications:</b></p> <p><b>Brick Time;</b>  <b>Ripon Library Action Group</b></p> <p>The letter from Ripon Library Action Group together with an application from Brick Time were considered with the founder of Brick Time giving a short presentation on their work within schools.</p> <p>That the applications are supported in principle but that the Small Grants Scheme for 2016/17 has closed and that new applications would be welcomed in the next financial year.</p> <p>Further, that the Clerk write to NYCC to express disappointment in the way that the library restructuring has been actioned. Volunteers should be provided with suitable training and monies made available to meet costs.</p> <table border="1" data-bbox="280 2063 1445 2096"> <tr> <td data-bbox="280 2063 863 2096"><b>Proposed – Cllr Williams</b></td> <td data-bbox="863 2063 1445 2096"><b>Seconded – Cllr Barnes</b></td> </tr> </table>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Barnes</b>		
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<b>157-16</b>	<p><b>To receive an update on Alderman T F Spence (Charity no 1002235) and to agree how to proceed.</b></p> <p>The Clerk's memo dated 30<sup>th</sup> November 2016 was received.</p> <p>That the Charity's income and expenditure be recorded in line with current Charity Commission rules from 1<sup>st</sup> April 2017. That the response from HMRC be brought back to council upon receipt.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Stanley</b></td> </tr> </table> <p><b>RESOLVED by a unanimous show of hands.</b></p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Stanley</b>
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<b>158-16</b>	<p><b>To review, amend and approve the membership of the committees of the Council as required.</b></p> <p>That following the recent election the following amendments are made to the Committee memberships:</p> <p>Planning Committee – Cllr Gaskin to replace Cllr Jones; F&amp;GP Committee – Cllr Williams to replace Cllr Powell.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Horton</b></td> <td><b>Seconded – Cllr Martin</b></td> </tr> </table> <p><b>RESOLVED by a unanimous show of hands.</b></p>	<b>Proposed – Cllr Horton</b>	<b>Seconded – Cllr Martin</b>
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<b>159-16</b>	<p><b>To receive the Internal Auditors report following the Interim visit.</b></p> <p>That the report be received and reviewed by F&amp;GP Committee after the budgetary process is completed. To be placed on F&amp;GP Committee February Agenda.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Stanley</b></td> </tr> </table> <p><b>RESOLVED by a show of hands with one abstension.</b></p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Stanley</b>
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<b>161-16</b>	<p><b>Consider the staffing budget for the 2016-17 financial year and to approve the Clerk's hours of work.</b></p> <p>That the Clerk be employed to work 37 hours per week until the end of the current financial year.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Martin</b></td> </tr> </table> <p><b>RESOLVED by a unanimous show of hands.</b></p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Martin</b>
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<b>162-16</b>	<p><b>To receive a report from the City Development Manager to outline a proposal for 2017/18 to increase the amount of event activity on Ripon Market Place.</b></p> <p>That this item be deferred until the January 2017 meeting of Full Council and that the City Development Manager be asked to produce a more detailed report at that time.</p> <p>That the signing of the Lease for the Market Square be progressed as a priority.</p> <p>That an event for Tour de Yorkshire be supported in principle subject to details and costings being considered.</p> <table border="1"> <tr> <td><b>Proposed – Cllr Williams</b></td> <td><b>Seconded – Cllr Martin</b></td> </tr> </table> <p><b>RESOLVED by a unanimous show of hands.</b></p>	<b>Proposed – Cllr Williams</b>	<b>Seconded – Cllr Martin</b>
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<b>160-16</b>	<p><b>To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information</b></p>		

	<p>as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.</p> <table border="1"> <tr> <td>Proposed – Cllr Williams</td> <td>Seconded – Cllr Martin</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Williams	Seconded – Cllr Martin
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154-16	<p>To discuss the correct processional order on Civic Processions in the City of Ripon for The Right Worshipful, The Mayor of Ripon and agree any appropriate action.</p> <p>That the Clerk speaks to the HBC Chief Executive's office following recent events.</p> <table border="1"> <tr> <td>Proposed – Cllr Stanley</td> <td>Seconded – Cllr Williams</td> </tr> </table> <p>RESOLVED by a unanimous show of hands.</p>	Proposed – Cllr Stanley	Seconded – Cllr Williams
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163-16	<p>To receive reports from</p> <ul style="list-style-type: none"> <li>• <b>Harrogate Borough Councillors;</b> Cllrs Chambers reported that the new swimming pool for Ripon was very much a priority for HBC and on track for delivery in 2019; Cllrs Martin and McHardy also reported on the new swimming pool for Ripon.</li> <li>• <b>North Yorkshire County Councillors;</b> No Report.</li> </ul>		
164-16	<p><b>Mayoral Announcements – for information.</b></p> <p>The Mayor thanked Cllr Horton for enabling a further funding application for the funding of a railway study albeit that the application was unsuccessful. Any study undertaken must be completed by September 2017.</p>		
165-16	<p><b>To Note any items for inclusion on the agenda of the next meeting of the Full Council to be held on 9<sup>th</sup> January 2017.</b></p> <p>None</p>		

With business concluded the meeting was closed at 21:20 hours

These minutes were recorded and prepared by Paula Benson, Clerk to the City Council.

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

THE RIGHT WORSHIPFUL THE MAYOR