MINUTES OF A MEETING OF THE COUNCIL OF THE CITY OF RIPON

Date: **27th June 2016**
Time: **7.45 pm**
Location: **Council Chamber, Ripon Town Hall**

Present: **Cllr A I Morgan– The Right Worshipful The Mayor**
Cllr L P A Barnes
Cllr M Chambers
Cllr S J Hawke
Cllr P Horton
Cllr S L Jones
Cllr P McHardy
Cllr P Pearson
Cllr C E Powell
Cllr M Stanley
Cllr A Williams
Cllr R T Willis

In attendance: **Mrs P Hartley, the Acting Clerk**
Mrs S Adamson, the Acting Deputy Clerk
The Mayor's Chaplain
Mr J Vauvert, Serjeant at Mace

Prior to the commencement of the meeting the Mayor's Chaplain said prayers. Cllr McHardy informed the Council that the Acting Deputy Clerk was leaving at the end of the month and expressed her thanks for the work she had done.

80-16	**To receive apologies and approve reason for absence**: Cllr Bate and Cllr Martin.
81-16	**Members of the public are invited to question, seek clarification or make representation to members of the Council on any Agenda item as listed below**: there were no members of the public present.
82-16	**To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation**: there were no disclosures of interest not requests for dispensations.
83-16	**To approve the Minutes of the Meeting held on the 6th June 2016.** Proposed – Cllr Williams Seconded – Cllr Hawke "that the Minutes be approved as a true record of the proceedings." **RESOLVED** by a show of hands with one abstention.
84-16	**To note the 1% staff pay increase and agree to back-date it to 1st April 2016** Proposed – Cllr Williams Seconded – Cllr McHardy "that the National Joint Council for Local Government Services (NJC) pay scales for 2016-18 be implemented and back dated." **RESOLVED** unanimously by a show of hands. Cllr Williams queried what he felt was a lack of progress in completing the staffing review and expressed concerns that the turnover of temporary staff in the Clerk's office had resulted in a lack of financial reporting, at a time of national uncertainty when the Council needed a clear financial strategy. He was reassured by members of the Staffing Committee that the advertisement for permanent staff was ready to be placed.

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85-16	**To receive the most recent Commuted Sums allocations from Harrogate Borough Council and to decide on how this information should be disseminated**. The latest spreadsheet from HBC showed just over £71,000 available from Commuted Sums for amenity green space, cemeteries, outdoors sports facilities, parks and gardens, and provision for children and young people. There was a discussion about how the allocations were made by HBC, how this information was disseminated to local organisations, and the impact of the introduction of the Community Infrastructure Levy (CIL) in two years' time, which would come directly to parish councils for decision on how levies on development should be spent. Proposed – Cllr Williams Seconded – Cllr Hawke "that the City Development Office should notify the recipients of their allocations, and that a request should be made to HBC for an information session for city councilors and surrounding parishes on Commuted Sums, as had happened in the past." **RESOLVED** unanimously by a show of hands.
86-16	**To appoint a council representative to the Council of the Cathedral, following the resignation of Cllr Michael Waiting.** Cllr Stanley, seconded by Cllr Chambers, nominated Cllr Barnes as the council representative and Cllr Williams, seconded by Cllr Hawke, nominated Cllr McHardy. A vote was taken and Cllr McHardy was appointed as council representative to the Council of the Cathedral, by six votes to five.
87-16	**To appoint a council representative to the Ripon Fairtrade Action Group, following the resignation of Cllr Michael Waiting.** Proposed – Cllr Williams Seconded – Cllr Barnes "that clarification should be sought as to the current status of the Ripon Fairtrade Action Group before a nomination is made." **RESOLVED** unanimously by a show of hands.
88-16	**To receive a schedule of dates for future Civic Events and Services and information about road closures required to facilitate these events.** **Road Closures** Proposed – Cllr Stanley Seconded – Cllr Jones "to note this report and that the City Development Manager continue to manage road closures." **RESOLVED** unanimously by a show of hands. **Future Civic Events** Proposed – Cllr Williams Seconded – Cllr Hawke "to note this schedule but to request that the dates for the Mayor Making and Mayor's Installation should be brought forward as they had been arranged too late in the Civic Year." **RESOLVED** unanimously by a show of hands.
89-16	**To receive a proposal for the updating of the Community Emergency Scheme/Community Resilience Plan for Ripon.** The City Development Manager had prepared a report and made three recommendations: 1. that councilors agree the need to produce a new Community Resilience Plan for Ripon

	2. that one representative and one nominated deputy be agreed from each Ward 3. that at a future meeting councilors agree to receive further information about the development of a Community Resilience Plan, dissemination of the information and an annual review process. Proposed – Cllr Williams Seconded – Cllr Jones "that the three recommendations be accepted and agreed; and that the groups on the Council should send their nominations for committee membership to the Clerk, the Conservatives to nominate a member from Spa Ward and the Independents to nominate a member from Minster Ward and a member from Moorside Ward." **RESOLVED** unanimously by a show of hands.
90-16	**To agree a draft reply to a letter of complaint received from a Parishioner.** There was a consensus that this sort of complaint should not be brought to council meetings but should receive a standard reply.
91-16	**Mayoral Announcements – for information.** The Mayor expressed his thanks to Cllr Chambers for all his hard work to make Armed Forces' Day such a success. He had no information to exchange from the district and county councillors.

The meeting closed at 8.35 pm.
These minutes were recorded and prepared by Sarah Adamson, Acting Deputy Clerk to the City Council.

SIGNED _____ DATE _____

THE RIGHT WORSHIPFUL THE MAYOR