



**COUNCIL OF THE CITY OF RIPON
MINUTES OF A MEETING OF THE
FINANCE & GENERAL PURPOSES COMMITTEE**

106-16	<p>Financial Regulations</p> <p>To adopt the draft Financial Regulations after several further amendments had been made by the Clerk.</p> <p>Proposed – Cllr McHardy Seconded – Cllr M Stanley</p> <p>RESOLVED by unanimous show of hands</p>
107-16	<p>Risk Assessment</p> <p>To adopt the draft Risk Assessment after several further amendments had been made by the Clerk.</p> <p>Proposed – Cllr M Chambers Seconded – Cllr P Horton</p> <p>RESOLVED by unanimous show of hands</p>
108-16	<p>Fire-Proof Box</p> <p>To agree to purchase a 1 hour fire-proof box for storing data back-up off-site.</p> <p>Proposed – Cllr M Chambers Seconded – Cllr S Hawke</p> <p>RESOLVED by unanimous show of hands</p>
109-16	<p>Clerk's report on Banking Arrangements</p> <p>After research into various banks, it was proposed that RCC move the current account from HSBC to Unity Bank in order to comply with the financial regulations and further proposed that the Clerk be authorised to make electronic payments subject to internal controls as an interim measure.</p> <p>Proposed – Cllr P McHardy Seconded – Cllr M Stanley</p> <p>RESOLVED with a unanimous show of hands</p> <p>To receive a monthly Bank Reconciliation at F&GP meetings for Cllrs to view as per the Risk Assessment.</p> <p>Proposed – Cllr P McHardy Seconded – Cllr M Stanley</p> <p>RESOLVED with a unanimous show of hands</p>
110-16	<p>Small Grants Scheme 2016</p> <p>The Acting Deputy Clerk's report was received.</p> <ul style="list-style-type: none">• Award St Wilfrid's Procession £1,000 <p>Proposed – Cllr P McHardy Seconded – Cllr S Hawke</p> <p>RESOLVED with a unanimous show of hands</p> <ul style="list-style-type: none">• Do not award grant to St Michael's Hospice due to not meeting the criteria of the scheme.



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The meeting closed at 20.11hrs.

These minutes were recorded and prepared by Paula Benson, Acting Clerk to the Council.

SIGNED:

DATE

CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY:

SIGNED:

DATE

THE RIGHT WORSHIPFUL THE MAYOR