COUNCIL OF THE CITY OF RIPON
MINUTES OF A MEETING OF THE
HUGH RIPLEY HALL COMMITTEE

Date: **Monday 19 September 2016**
Time: **19:00 hours**
Location: **Council Chamber, Ripon Town Hall**

Present: **Cllr R Willis (Chair)**
Cllr S Hawke
Cllr P McHardy
Cllr C Powell
Cllr A Morgan (Ex Officio)

In attendance: The Acting Clerk

34-16	**To receive apologies and approve reasons for absence.** Apologies were received and accepted from Cllr Williams and Cllr Martin.
35-16	**To request any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) & to consider any written requests for dispensation:** There were no declarations of interest nor requests for dispensations.
36-16	**Members of the public are invited to question, seek clarification or make representation to members of the Committee on any agenda item as listed below:** There were no members of the public present.
37-16	**Minutes of the last Hugh Ripley Hall Committee Meeting.** Proposed – Cllr Hawke Seconded – Cllr Powell "That the minutes of the last Hugh Ripley Hall Committee meeting, held on 25th July 2016, be approved and signed by the Chair as a true record." **RESOLVED by a show of hands with one abstention.**
38-16	**To consider and approve CAB tenancy arrangements.** Proposed – Cllr McHardy Seconded – Cllr Hawke That CAB are contracted to become a tenant of an office within Hugh Ripley Hall under a contracted out lease for a period of 12 months. **RESOLVED by a unanimous show of hands**
39-16	**To receive an update on Financial Matters.** Proposed – Cllr McHardy Seconded – Cllr Willis The updated financial position was received. The Clerk advised that the aged debtor have advised that payment has been made although the bank statement has not yet been received. The following actions were agreed • Clerk to research grant funding possibilities towards the renovation costs; • Cllr Willis to investigate the cost of an independent report on the condition of/lifespan of the

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	existing boiler. • Clerk to obtain costs for the following works: Upstairs room – Decorating, carpet, boxing in of pipes, removal of bar. Works to address ventilation of roof space issues. Noted that this work must be carried out before any ceiling tiles are replaced as the staining is caused by condensation. • It was agreed to engage T Constantine under the quotation provided (25 July 2016) and to request a further quote to remove the ivy from the Old Mortuary, cut the tree back that is growing over the single storey roof and wash the front of the building including woodwork and sign. • Cllr Willis to visit HRH with the Clerk to prescribe the technical specification of the works required to allow quotations to be obtained on the correct basis.
40-16	**To agree a date for the next meeting of Hugh Ripley Hall Committee and to agree a timetable of meetings for the remaining period of the Civic Year.** Following a discussion it was agreed that the HRH Committee should meet monthly. It was agreed that the next meeting should be held on 4th October 2016. Proposed – Cllr McHardy Seconded – Cllr Powell
41-16	**To note any items for inclusion on the agenda of the next meeting.** Quotation Feedback Marketing Chairs

The meeting closed at 20:50hrs

Minutes were recorded and prepared by Paula Benson, Acting Clerk to the Council

SIGNED: **DATE**

CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY:

SIGNED: **DATE**

THE RIGHT WORSHIPFUL THE MAYOR

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