

**COUNCIL OF THE CITY OF RIPON**

**MINUTES OF THE HUGH RIPLEY HALL COMMITTEE MEETING HELD ON MONDAY 27 April 2015  
AT 8PM IN THE COUNCIL CHAMBER, THE TOWN HALL, RIPON**

PRESENT: Cllr S Martin –Chairman  
Cllr P Horton  
Cllr M Chambers  
Cllr M Waiting  
Cllr M Stanley – Ex-Officio

The Clerk

Late Arrivals: None

Early Departures: None

		Action By:
64/14.	<u>To receive apologies for absence</u>  There were no apologies for absence	
65/14.	<u>Members of the public are invited to question, seek clarification or make any representation to members of the Council on any agenda item as listed below</u>  There were no members of the public present.	
66/14..	<u>To request any Disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise)</u>  There were no disclosures of interest at this point in the meeting.  Cllr Chambers disclosed an interest at agenda item 73/14 as he was a personal friend of one of the decorators who had submitted a quote. He took part in the discussion but abstained from voting on the item.	
67/14.	<u>To approve the Minutes of the Committee Meeting held on 23 March 2015</u>  Proposed – Cllr Chambers      Seconded – Cllr Horton  “That the Minutes of the committee meeting held on 23 March 2015 be approved”  <b>RESOLVED</b>	
68/14.	<u>To authorise, if appropriate, the transfer of the telephone lines from Harrogate Borough Council to Ripon City Council</u>  There are currently 2 telephone lines at the hall. One line is needed for the alarm, however the 2 <sup>nd</sup> line is located in the locked caretakers office & is not used. The forms to transfer the responsibility for the lines to RCC had been received from HBC but members felt that only the one line for the alarm is needed. It was <b>RESOLVED</b> to authorise the transfer of the telephone line required for the alarm but to decommission the 2 <sup>nd</sup> line as it was not needed.  This also brought up the fact that there is no telephone line at the hall in the	

	<p>event of an emergency &amp; it was further <b>RESOLVED</b> that an additional clause should be added to the Conditions of Hire to inform all hirers that it is the hirers responsibility to make sure they have a means to summons assistance in the event of an emergency. A notice should also be put on the notice board in the hall to the same effect.</p>	
69/14.	<p><u>To approve the consent of premises licence holder transfer</u></p> <p>It was <b>RESOLVED</b> to approve the premises licence holder transfer at a cost of £23 with all the details of the licence remaining the same.</p>	
70/14.	<p><u>To consider &amp; authorise the payments for the PRS for music licence</u></p> <p>The Clerk had received an updated invoice to that presented to members with the papers for the meeting. This was a reduced amount of £180.18+ VAT for the year 2014/15. This invoice more accurately reflected the users of recorded music by hirers at the hall &amp; members <b>RESOLVED</b> to accept the invoice &amp; authorised the Clerk to pay this invoice.</p>	
71/14.	<p><u>To consider options for tidying &amp; maintaining the grass area outside the hall</u></p> <p>The grass area to the side of the hall needs maintaining during the summer season. HBC had been approached &amp; agreed that they would cut the grass approximately every 2 weeks as part of the Ripon round at a cost of £15 per cut. This would be invoiced to RCC at the end of the season.</p> <p>There has also been a problem with dog fouling in this area which has been reported to the Clerk. The Clerk had already asked the dog warden to come &amp; look at this &amp; also if there were any signs that could be obtained to deter dog owners from using the area. The Clerk was waiting to hear back on this.</p> <p>It was <b>RESOLVED</b> to authorise HBC to cut the grass area approximately every 2 weeks for this summer season at a cost of £15 per cut. The Clerk should also contact the arboriculturist to enquire about cutting back the bushes in the boundary.</p> <p>The Clerk is also to look into the cost of a Dog bin for the area</p>	

#### 72/14. PRIVATE SESSION

To consider a resolution to enter a private session to exclude the public & press due to the confidential nature of the business to be transacted.

The Chairman did not consider it necessary to enter private session to discuss the quotes which were merely referred to as quote 1 & quote 2.

73/14.	<p><u>To consider the quotes for re-decoration of the plaster in the main hall – confidential papers enclosed</u></p> <p>It was <b>RESOLVED</b> to accept quote 1 to complete the decorating of the damaged wall only at a cost of £160_</p>	
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The meeting closed at 8.24pm

SIGNED \_\_\_\_\_  
CHAIRMAN

DATE \_\_\_\_\_

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY

SIGNED \_\_\_\_\_  
THE RIGHT WORSHIPFUL THE MAYOR

DATE \_\_\_\_\_