

## COUNCIL OF THE CITY OF RIPON

### MINUTES OF THE CITY PLAN COMMITTEE HELD ON 18<sup>th</sup> MARCH 2014 AT 7.00PM IN THE MAYOR'S PARLOUR, THE TOWN HALL, RIPON

Present: Cllr M F Stanley (Chair)  
Richard Taylor  
Chris Hughes  
Don Grundy  
Alan Weston (Ex-Officio)  
Cllr Barnes (arrived late for item 47/13)

Attendees: N/A

Apologies: Jane Furse  
Gill Ritchie

#### **43/13. To receive apologies for absence**

Apologies were received as outlined and these were accepted by the committee.

#### **44/13. To receive any disclosure of interest**

None.

#### **45/13. To approve the minutes of the Committee meeting held on 26<sup>th</sup> November 2013**

The minutes were agreed as a true record of the meeting.

#### **46/13. To approve the minutes of the Committee meeting held on 20<sup>th</sup> December 2013**

The minutes were agreed as a true record of the meeting.

#### **47/13. To receive an update on outstanding matters arising**

AW outlined that actions 37.13.1 and 42.13.1 – 42.13.3 had all been completed.

AW outlined the outstanding matter arising not on the agenda which related to the public examination of the Harrogate Borough Council Sites and Premises DPD and clarification as to whether the organisations of the City which had made representation during consultation were going to follow this up at the inquiry. CH confirmed that the Civic Society were unlikely to seek to attend.

#### **48/13. To receive feedback from the Neighbourhood Plan Working Group meetings**

MS gave a brief resume of recent Neighbourhood Plan Working Group meetings with key stakeholders including:

24<sup>th</sup> January English Heritage / National Trust regarding heritage issues  
29<sup>th</sup> January Young persons discussion at Sixth Form  
31<sup>st</sup> January HBC / NYCC members briefing  
7<sup>th</sup> February Environment Agency regarding the rivers  
28<sup>th</sup> February Rugby club regarding sport in the City  
28<sup>th</sup> March Tony Cooper regarding geology of Ripon

All other working group sessions had been brainstorming ideas and considering options for inclusion in the City Plan.

#### **49/13. To review the current progress in the production of the Ripon City Plan**

CH outlined in detail the current emerging proposals for the City Plan, some of the options and some of the further considerations which needed to be made. There was a recognition that further work was needed to turn this into the preliminary Ripon City Plan for consultation later in the year and that professional consultancy support may be needed to help achieve this particularly given the small number of volunteers actively involved in pulling together the plan and the evidence base.

Action: 49.13.1. City Plan Working Group to continue to develop a preliminary draft City Plan for consideration by the Committee prior to publication and consultation.  
49.13.2. City Plan Working Group to give further consideration to the support required in

developing the City Plan and bring further details to the next City Plan Committee for further consideration.

**50/13. To agree the forward programme and work plan for the production of the Ripon City Plan.**

MS suggested that the City Plan consultation should begin on 23<sup>rd</sup> May immediately following the end of the purdah period for the Harrogate Borough Council elections. CH suggested that it should be a short period of consultation as this was a preliminary draft City Plan and wasn't a statutory requirement, however, due to the complexity and multi-faceted approach of the plan it was deemed important to ascertain the views of those that would be voting on the plan.

The Committee discussed the learning points from the first phase of consultation and suggested that direct and separate doorstep delivery of City Plan material was appropriate back up by a number of other means for residents to engage with the process. Additional resources may need to be secured for this and the additional Neighbourhood Plan Funding should be looked at again.

- Action:
- 50.13.1. AW to produce a forward programme based upon the discussions at the meeting to include the preliminary draft consultation and also the statutory draft consultation later in the year.
  - 50.13.2. AW to review the eligibility criteria for additional funding and seek to secure this to allow a rigorous consultation process to be carried out on the preliminary and draft City Plans.
  - 50.13.3. AW to produce an indicative budget for agreement at the next City Plan Committee outlining the resources required at key stages of the process.
  - 50.13.4. AW / CH to review what additional support may be needed to help develop the City Plan and identify how this could be provided.

**51/13. To consider responding to the consultation: Harrogate Draft Green Infrastructure Supplementary Planning Document (SPD)**

The Committee discussed the document and concluded that the general thrust was fine but that it was too detailed in places. It was agreed that it was not necessary to respond to this consultation on this occasion.

The meeting closed at 9:05PM

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
CHAIRMAN

RATIFIED AT COUNCIL MEETING:

SIGNED \_\_\_\_\_ DATE \_\_\_\_\_  
THE RIGHT WORSHIPFUL THE MAYOR