

COUNCIL OF THE CITY OF RIPON

MINUTES OF THE HUGH RIPLEY HALL COMMITTEE MEETING HELD ON MONDAY 18 AUGUST 2014 AT 7.34PM IN THE COUNCIL CHAMBER, THE TOWN HALL, RIPON

PRESENT: Cllr P M Horton
 Cllr M G Chambers
 Cllr S A Martin – Chairman
 Cllr M F Stanley - The Right Worshipful The Mayor – Ex-Officio

Administrator
 3 members of Ripon Rifle Club

Late Arrivals: None

Early Departures: None

		Action By:
1/14	<p><u>To appoint a Chairman & Vice-Chairman of the committee for the forthcoming year</u></p> <p>It was RESOLVED that Cllr Martin remain as Chairman of the Committee until May 2015.</p> <p>It was also RESOLVED that a vote for Vice Chairman would take place at the next meeting of the Hugh Ripley Hall Committee</p> <p>Proposed: Cllr Chambers Seconded: Cllr Horton</p>	
2/14.	<p><u>To receive apologies for absence</u></p> <p>As the Administrator had been on annual leave prior to the meeting, it was RESOLVED that this should be amended if appropriate and ratified at the next meeting</p> <p>Apologies had been received from Cllr Mrs McHardy</p>	
3/14	<p><u>Members of the public are invited to question, seek clarification or make representation to members of the Council on any agenda item as listed below.</u></p> <p>Three members of Ripon Rifle Club present will make representation at item 6/14</p>	
4/14..	<p><u>To request any Disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise)</u></p> <p>None</p>	
5/14.	<p><u>To approve the Minutes of the Committee Meeting held on 28 April 2014</u></p> <p>Proposed – Cllr Chambers Seconded – Cllr Horton</p> <p>“That the Minutes of the committee meeting held on 28 April 2014 be approved”</p> <p>RESOLVED</p>	

6/14.	<p><u>To report on the informal meeting with Ripon Rifle & Pistol Club & subsequent correspondence – The Rifle Club will be in attendance & wish to speak to the committee.</u></p> <p>Mr Tony Flanagan, of Ripon Rifle Club, put forward proposals for improvement and redecoration of the range.</p> <p>He proposed that a sum of £10,500 would be needed to bring the range up to a modern standard, to include ventilation, lighting and decoration.</p> <p>Funding is being sought from Harrogate Borough Council Community chest and from the Armed Forces Community Covenant Scheme.</p> <p>The Club is celebrating its centenary year in 2014 and would like to attract new members to join, particularly younger people. They have approached various clubs and groups in the area and would look to improve facilities to offer coaching and mentoring. Geri Buckley, an Olympic hopeful and international competitor, is a member of the club and would be happy to become involved in mentoring and in publicity of the Club.</p> <p>Cllr Martin agreed he and the office should contact Harrogate Borough Council to confirm that alterations can take place within the building and to approve any works.</p> <p>Other financial schemes were discussed when members of the Rifle Club confirmed that they would not consider works undertaken by the Community Payback Scheme for security reasons.</p> <p>The Club agreed to approach groups with a view to obtaining written confirmation of interest in their facilities. They are also to produce a business plan to show prospective membership and use of the range, then report back to the Committee.</p>	SAM Office
7/14.	<p><u>To receive & note the receipt of the signed Lease, agreed side letter & Service Level Agreement from Harrogate Borough Council.</u></p> <p>This was Received and Noted</p>	
8/14.	<p><u>To report on the Public liability insurance for casual hirers</u></p> <p>The report was received and it was confirmed that regular hirers were required to provide proof of public liability insurance under their terms of hire and that this public liability cover was for casual hirers only</p>	
9/14.	<p><u>To report on the Alarm system monitoring support for the Hall & maintenance recommendations from the alarm company – papers to follow</u></p> <p>The office are to obtain an update from SS Systems on costings involved. For security reasons, any decisions may take place prior to the next committee meeting. It was agreed that Cllr Martin will obtain support from members of the committee, then liaise with the Chairman of the Council and Chairman of F&GP committee in order to expedite updated security on the Hall.</p>	SAM Office
10/14	<p><u>To consider new signage & advertising for the hall.- Cllr Martin to speak</u></p>	SAM CDM

	<p>Cllr Martin advised that the City Development Manager was advising on this to ensure synergy of any presentation relating to Ripon City Council.</p> <p>Current hirers are to be approached to see if they are interested in a package with inclusion on the sign.</p> <p>Cllr Martin and the City Development Manager are to respond by report and bring back to a future committee meeting.</p>	
11/14	<p><u>To consider the quarter income & expenditure for the hall – paper enclosed</u></p> <p>The income and expenditure information was received and noted.</p> <p>Cllr Martin wished to congratulate the office staff for their hard work.</p>	
12/14	<p><u>To report on the utility provisions for the hall – electricity 2 year contract with Scottish Hydro electric</u></p> <p>Cllr Martin reported that, under authority previously given by the Committee, a contract was now in place with Scottish Hydro Electric</p>	
13/14	<p><u>To consider use of the hall by a regular hirer & review of rates of hire for this user</u></p> <p>Cllr Martin has authority to renew and renegotiate this contract to put it on a sound footing. It was agreed that it could still be at a concessionary rate. It was also agreed that no classes are to be undertaken until the hirer has attended a meeting with Cllr Martin</p>	SAM
14/14	<p><u>To consider the use of the house & possible funding for renovation – Cllr Martin to speak</u></p> <p>Initial considerations are being taken for a youth facility as the house cannot be used for residential purposes.</p> <p>It was agreed that a sub-committee would be formed to consider renovations and funding and report to the Hugh Ripley Hall committee on a regular basis. A condition statement is required prior to submission for quotations for renovation works.</p>	SAM Office

The meeting closed at 8.25pm

SIGNED _____

DATE _____

CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY

SIGNED

DATE

THE RIGHT WORSHIPFUL THE MAYOR