

COUNCIL OF THE CITY OF RIPON

MINUTES OF THE CITY PLAN COMMITTEE HELD ON 10 JUNE 2014 AT 7.00PM IN THE MAYOR'S PARLOUR, THE TOWN HALL, RIPON

Present: Cllr M F Stanley (Chair)
Chris Hughes
Alan Weston (Ex-Officio)
Cllr Barnes (arrived late for item 47/13)
Jane Furse

Attendees: Gill Ritchie

Apologies: Richard Taylor
Don Grundy

1/14. To receive apologies for absence

Apologies were received as outlined and these were accepted by the committee.

2/14. To receive any question, clarifications or representations from members of the public.

None present.

3/14. To receive any disclosures of interest

None.

4/14. To approve the minutes of the Committee meeting held on 18th March 2014

The minutes were agreed as a true record of the meeting.

5/14. To receive an update on outstanding matters arising

All outstanding matters arising were to be covered as part of the agenda

6/14. To receive feedback from the Neighbourhood Plan Working Group meetings

MS outlined that recent working group meetings had focused on developing the Ripon City Plan and this was to be discussed under agenda item 8/14.

7/14. To discuss the implications of the Examination of the HBC Sites and Policies DPD upon the City Plan and agree actions

Members of the committee discussed the current situation in relation to the HBC Sites and Policies DPD and clarified a number of points with GR. Members were already aware that the review of the core strategy had commenced in advance of the examination and GR confirmed that NPPF guidance was for local planning authorities to produce local plans not local development frameworks.

Action: 7/14.1 – continue dialogue with GR and HBC in relation to the Sites and Policies DPD and also the development of the new local plan.

8/14. To review the current progress in the production of the Ripon City Plan

CH gave a presentation on the emerging draft Ripon City Plan based upon the work and discussions of the working group. GR asked for a copy of the presentation and reminded the group of the need for a robust evidence base for the plan. GR confirmed that Peter Brett's Associates had recently completed the retail capacity study and this could be used as part of the evidence base for the Ripon City Plan, once publically released.

Action: 8/14.1 – CH to provide GR with a copy of the presentation and liaise to set up a meeting to allow the Ripon City Plan committee to present to key HBC stakeholders and interested parties.
8/14.2 – GR to provide the Ripon City Plan committee with a copy of the retail capacity study as soon as it is available.

9/14. To agree the revised forward programme and work plan for the production of the Ripon City Plan.

AW presented a forward work programme for discussion. The committee discussed the proposed timings and particularly the implications of consultation taking place during August and Christmas. A number of other points were discussed in relation to how the consultation would be conducted.

Action: 9/14.1 – AW to give further consideration to all the issues raised and bring back an updated proposal to the next committee.

10/14. To consider an outline budget proposal for the next phases of the production and consultation of the Ripon City Plan

AW presented an indicative budget for the next phase of consultation based upon the forward work programme. CH stated that he felt there was a need for a technical support role for the City Plan committee to help with the work and provide an independent view as identified in the papers. GR questioned Ripon City Council's procurement regulations in relation to this. JF asked about the ability of HBC staff to help and support the committee in relation to producing printed maps that could be used as part of the preliminary draft consultation.

The Committee resolved to commit the £3,900 suggested for the preliminary draft consultation stage and subsequently the £2,400 suggested for the draft City Plan consultation stage and the City Development Manager was given delegated authority to spend these resources.

The Committee resolved to commit £5,000 of the available resource to the provision of additional support to the group and the City Development Manager was given authority to begin negotiations for a more detailed proposal in relation to this work.

Action: 10/14.1 – AW to finalise costs and commission the necessary work for the preliminary draft consultation.

10/14.2 – AW to try to identify and finalise the costs in relation to the necessary work for the draft City Plan consultation.

10/14.3 – AW to begin negotiations to identify the appropriate support provision within the available budget given the tasks identified.

10/14.4 – AW to identify whether additional resources are available through either the lottery or the funding available from locality for Neighbourhood Plans.

The meeting closed at 8:50pm

SIGNED _____ DATE _____
CHAIRMAN

RATIFIED AT COUNCIL MEETING:

SIGNED _____ DATE _____
THE RIGHT WORSHIPFUL THE MAYOR