

COUNCIL OF THE CITY OF RIPON

MINUTES OF THE CITY PLAN COMMITTEE HELD ON 1ST OCTOBER 2013 AT 7PM IN THE MAYOR'S PARLOUR, THE TOWN HALL, RIPON

Present: Cllr M F Stanley (Chair)
Cllr Barnes
Richard Taylor
Don Grundy
Gill Ritchie (Ex-Officio)
Alan Weston (Ex-Officio)

Apologies: David Wimpenny
Jane Furse
Chris Hughes

19/13. To receive apologies for absence

Apologies were received as outlined and these were accepted by the committee.

20/13. To receive any disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise)

None.

21/13. To approve the minutes of the Committee meeting held on 14th August 2013

The minutes were agreed as a true record of the meeting.

22/13. To discuss the final analysis of the responses to the consultation

Alan Weston said that the analysis of the consultation had been completed and reported to the City Plan Focus Group on the 11th September. Members of the committee were invited to make any final comments or observations about the consultation.

Cllr Stanley said that the consultation analysis had been thorough and rigorous and provided a great platform on which to build the City Plan as it had provided and a clear understanding of what the community had said about how the City could be improved. Members of the Committee thanked the City Development Team for their work on this and particularly Ben Howe, the Intern employed by GRIP, who had carried out a lot of the analysis, whose placement came to an end at the end of the week.

After discussion it was agreed that:

- 22/13.1 The City Development Manager would retain on file all of the City Plan consultation responses and the analysis reports as this may need to be submitted with the Neighbourhood Plan for formal inspection.
- 22/13.2 That the Chair, on behalf of the City Plan Committee would thank Ben Howe before the end of his placement.

23/13. To discuss the feedback from the Focus group meeting of 11th September

Alan Weston presented the report which collated the information from the round table discussions at the focus group and invited comments from the Committee about the event and the report.

The Committee firstly discussed the event itself and agreed that there were many different expectations about what was to be achieved during the evening. A great deal of information was presented and Committee members that attended the meeting said that there were a number of comments about it being too much information.

The Committee discussed the key comments that were made from attendees about the response rate to

the consultation; and concerns expressed about the role of the City Council in leading the City Plan.

Finally, the Committee discussed the results of the round table visioning exercise and some of the specific statements made.

Richard Taylor said that he had received feedback suggesting that some invitees to the Focus Group had not received the information after the event and the Committee discussed the importance of ensuring good communication with this group of people.

After discussion it was agreed that:

- 23/13.1 Cllr Stanley's comment at the Focus Group about Ripon City Council becoming a Quality Parish Council should be a stated objective of the City Plan.
- 23/13.2 Gill Ritchie is to provide an update to the next Committee in relation to the work being carried out to establish pollution levels on High Skellgate and proposals to address this.
- 23/13.3 The City Development Manager to provide an update to the Focus Group distribution list and continue to keep them informed about progress on the development of the City Plan.

24/13. To agree the establishment of working group(s) to support the development of the City Plan

Cllr Stanley proposed the formal establishment of a small working group to carry out some of the detailed work required to develop the Neighbourhood Plan part of the City Plan, with regular reporting back to the City Plan Committee. A list of proposed meeting dates for this group was circulated.

The City Development Manager said that he had been contacted by a professional planner and Ripon resident who had attended the focus group and had to help with the work of the Working Group

After discussion it was agreed that:

- 24/13.1 The Neighbourhood Plan Working Group will be formally established to progress the development of this part of the City Plan and will meet as per the schedule circulated.
- 24/13.2 The Neighbourhood Plan Working Group will comprise initially of Cllr Stanley, Alan Weston, Chris Hughes, Richard Taylor and Jane Furse. The aforementioned individual will be invited to participate and contribute.
- 24/13.3 The City Development Manager will give further consideration to the need to establish a Working Group to progress the development of the other part of the City Plan and will report back to the next meeting.

25/13. To agree the forward programme and action plan

Alan Weston said that the key actions were to start to develop the vision and objectives for the City Plan, and tabled a work in progress paper which started to provide a structure to the comments made in the community consultation and how these could be taken forward. The Committee discussed this and agreed to have more detailed discussions at the next Neighbourhood Plan working group meeting.

The Committee also discussed the provisional date in diaries which had been agreed for a "planner for a day" event. In the absence of Chris Hughes, the lack of an agreed vision and objectives and concern about the timescales, it was agreed that an alternative date should be agreed.

After discussion it was agreed that:

- 25/13.1 The City Development Manager to continue to progress the development of a draft vision and objectives, based upon the community consultation.
- 25/13.2 The Neighbourhood Plan Working Group to discuss the outline provided by the City Development Manager and begin to think about the contents of the City (Neighbourhood) Plan.

25/13.3 The City Development Manager to discuss with Chris Hughes a suitable date and the arrangements for a “planner for a day” event.

The meeting closed at 9.00pm

SIGNED _____ DATE _____
CHAIRMAN

RATIFIED AT COUNCIL MEETING:

SIGNED _____ DATE _____
THE RIGHT WORSHIPFUL THE MAYOR