



31/12	<u>REPORT FROM CLLR MARTIN ON HALL RUNNING COSTS</u>  Cllr Martin reported back with details of the existing contracts, he informed the committee that change of ownership does not mean that exiting contracts can be broken. The committee discussed water testing and Cllr Chambers agreed to look in to the regulations with regards to water in a public building. The issue of Wi-Fi access in the Hall was discussed Cllr Waiting is to look into the costs of this as it could be of benefit for potential hirers of the hall to have free wifi in place.	
32/12	<u>UPDATE ON THE LEASE AGREEMENT</u>  Committee asked the office to chase the solicitors for the approval for the lease.	<b>SB to chase solicitors</b>
33/12	<u>TO CONSIDER THE TIMESCALES FOR TAKING OVER THE BOOKINGS &amp; INVOICING FROM HARROGATE BOROUGH COUNCIL</u>  Administrator was asked to chase for the booking software training and system to be loaded on to the computer so that bookings could be transferred over and we could start invoicing hopefully with effect from the 1 <sup>st</sup> June 2013. The committee wanted to know if they want to change a contract if as long as there was no additional costs would they be able to proceed. Administrator to check with the Clerk with regards to the terms of reference for the committee. If the ability to change contracts was not covered in the Terms of Reference for the committee, could a short term budget to allow for contracts to be renegotiated and the delegated power to do so from full council be a possible solution.	<b>SB to speak with the clerk and company reference training. SB to discuss terms of reference with clerk and report back</b>
34/12	<u>TO CONSIDER THE TERMS AND CONDITIONS OF HIRE OF THE HALL</u>  Committee discussed the terms and conditions for the hall. It was agreed that the form would be amended to take a deposit on all non-regular bookings of 20% which would be retained on cancellation. Cllr Martin Long also raised the possibility of the hall being used as a wedding venue Cllr Martin Long was tasked to look in to this further.	<b>Cllr Martin Long look in to wedding venue possibilities</b>

Meeting closed at 11.30 am

### Items outstanding

<b>Cllr Martin –Long</b>	To speak with youth services with reference to attending a meeting about services in Ripon and the role that Hugh Ripley Hall could possibly play.
<b>Committee</b>	Cllr Barnes be invited to attend a meeting to discuss benefit of charitable status.