

## COUNCIL OF THE CITY OF RIPON

### MINUTES OF THE HUGH RIPLEY HALL COMMITTEE MEETING HELD ON MONDAY 3 JUNE 2013 AT 7PM IN THE COUNCIL CHAMBER, THE TOWN HALL, RIPON

**PRESENT:** Cllr S A Martin - Chairman  
 Cllr M C Chambers  
 Cllr P M Horton  
 Cllr J A Martin-Long  
 Cllr Mrs P McHardy  
 Cllr M Waiting  
 Cllr M F Stanley - The Right Worshipful The Mayor – Ex-Officio

**Late Arrivals:** none

**Early Departures:** none

The Chairman of the Council, Cllr Stanley took the Chair

1/13.	<u>To Elect the Chairman of the Committee for the Civic Year 2013/2014</u> Proposed – Cllr Chambers                      Seconded – Cllr Horton “That Cllr Martin be elected chairman for the Civic Year 2013/2014 <b>RESOLVED</b>	
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Cllr Martin took the chair

		Action by:
2/13.	<u>To receive Apologies for absence</u> None	
3/13.	<u>Disclosure of an interest in relation to any matter under consideration at the meeting (financial or otherwise)</u> None	
4/13.	<u>To approve minutes of the committee meeting held on 11 April 2013.</u> Proposed – Cllr Martin                      Seconded – Cllr Martin-Long “That the minutes of the said meeting be approved” <b>RESOLVED</b>	
5/13.	<u>To Elect the Vice Chairman of the Committee for the Civic Year 2013/2014</u> Proposed – Cllr Martin                      Seconded – Cllr Chambers “That Cllr Martin-Long be the Vice-Chairman for the Civic Year 2013/2014 <b>RESOLVED</b>	
6/13.	<u>Select a member of the committee to attend an appointment with the solicitor with reference to the lease fro Hugh Ripley Hall on the 5 June at 3pm.</u> “That Cllr Martin attends the appointment & reports back to the committee any queries” <b>RESOLVED</b>	SAM
7/13.	<u>Discuss amending the terms of reference for the committee to include delegated powers for emergency expenditure</u> “That the Clerk & the Chairman draw up an amendment for approval by the committee for inclusion in the terms of reference of	SAM/Clerk

	the committee to give the Clerk delegated authority for emergency expenditure up to £500”	
8/13.	<u>Maintenance Contracts – Cllr Stuart Martin to report back to the committee</u> Cllr Martin reported that there was still work to do before the hand-over of the hall. He had also identified cost savings on some of the maintenance contracts. Cllr Martin asked all members to look at the service contracts already in place & to let the Clerk know their thoughts on which contracts need to be looked into & any further costs savings which can be identified by the 17 <sup>th</sup> June 2013.	All committee members
9/13.	<u>To consider the possible rental of the mortuary to Tools for Self Reliance</u> A gentleman had expressed an interest in using the mortuary for his charity. The lease would need to be checked to see if a long term let like this was acceptable. It is currently not fit for use & the insurance would need to be checked too. Cllr Martin agreed to speak to the gentleman from the charity to explain the situation	SAM
10/13.	<u>To receive an update from Cllr Martin-Long with regards to possibility the of use Hugh Ripley Hall as a wedding venue</u> Cllr Martin-Long had been looking at the costs of the possibility of this, however the costs of a wedding licence at present was not thought to be feasible. Other options were discussed & it was felt that all options should remain open at present.	
11/13.	<u>To receive &amp; arrange approval of the inventory taken by Harrogate Borough Council 24.04.13</u> A meeting was arranged at 6pm on Monday 10 <sup>th</sup> June at Hugh Ripley Hall for all members to look around & check the inventory.	All Members

The meeting closed at 7.40pm

SIGNED \_\_\_\_\_

DATE \_\_\_\_\_

CHAIRMAN

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RATIFIED AT COUNCIL MEETING

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THE RIGHT WORSHIPFUL THE MAYOR