

## COUNCIL OF THE CITY OF RIPON

### MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON MONDAY 15 JULY 2013 AT 7PM IN THE COUNCIL CHAMBER, THE TOWN HALL, RIPON

**PRESENT:** Cllr A F Skidmore - Chairman  
 Cllr M C Chambers  
 Cllr S J Hawke  
 Cllr S A Martin  
 Cllr M F Stanley - The Right Worshipful The Mayor – Ex-Officio

Cllr Barnes attended as a substitute for Cllr Bateman  
 15 members of the public  
 A member of the Press

**Late Arrivals:** none

**Early Departures:** none

		Action By:
32/13.	<p><u>To receive apologies for absence</u></p> <p>Cllr B A Bateman            Cllr Mrs S E Brierley</p>	
33/13.	<p><u>Members of the public are now invited to question, seek clarification or make representation to members of the Committee on any agenda item .</u></p> <p>The Committee were addressed by a Harrogate Borough Council Parks &amp; Gardens Officer &amp; by 2 members of the public with specific reference to agenda item 45/13. The Chairman on behalf of the Committee thanked them for their attendance &amp; for answering member's questions regarding fund raising undertaken &amp; the current finances of the Ripon Skate Park Group.</p>	
34/13.	<p><u>To request any Disclosure of an interest in relation to any matter under consideration at this meeting (financial or otherwise) &amp; to consider any written requests for dispensation.</u></p> <p>The Committee decided that there was no conflict of interest in the case of Ripon CVS (agenda item 46/13b) for Cllr Barnes.</p> <p>Cllr Martin declared an interest in Ripon CVS (agenda item 46/13b)&amp; it was <b>resolved</b> that he could participate in the debate but not be allowed to vote on item.</p>	
35/13.	<p><u>To approve the Minutes of the committee meeting held on 17 June 2013</u></p> <p>It was <b>RESOLVED</b> that the minutes of the said meeting be approved</p>	
36/13.	<p><u>To approve the payments report 01.04.13 to 30.04.13</u></p>	

	It was <b>RESOLVED</b> to approve the payments report 01.04.13 to 30.04.13	
37/13.	<u>To approve the payments report 01.05.13 to 31.05.13</u> It was <b>RESOLVED</b> to approve the payments report 01.05.13 to 31.05.13	
38/13.	<u>To approve the Income &amp; Expenditure report to 30.04.13</u> It was <b>RESOLVED</b> to approve the report to 30.04.13	
39/13.	<u>To approve the Income &amp; Expenditure report to 31.05.13</u> It was <b>RESOLVED</b> to approve the report to 31.05.13	
40/13.	<u>To approve the write-off of the outstanding amount in the accounts on the VAT suspense account</u> This item was deferred until the next meeting to enable the exact outstanding amount in the accounts on the VAT suspense account is established.	
41/13.	<u>To consider &amp; approve if necessary to vire the budgeted funds £500 from the grants budget to Civic events budget to cover the costs of New Years Eve &amp; withdraw the grant to Ripon Festivals for this event – Cllr Skidmore to speak</u> The committee <b>RESOLVED</b> to vire the budgeted funds of £500 from the grants budget to Civic events budget to cover costs of the New Years Eve celebrations. This will make the budget for New Years Eve celebrations £1500 in total within the City Council’s Civic events budget & to withdraw the remaining £1000 grant requested by Ripon Festivals. All invoices for New Years Eve to be paid for by Ripon City Council & any allowable VAT to be reclaimed on these.	
42/13.	<u>To consider a Community Chest grants scheme in future financial years – Cllr Skidmore to speak</u> The committee discussed a new title for the annual grants. The same procedures for applications & granting that are presently carried out will remain in place with applications for the Financial Year 2014/2015 to be received by 31 October 2013.	
43/13.	<u>To consider further investments of surplus monies from the Councils reserves – referred from F &amp; GP meeting 17.06.13 – Cllr Skidmore to speak</u> The committee viewed the investment documents supplied by the Clerk & decided to obtain an updated state of the Council’s finances having received the 2 <sup>nd</sup> tranche of the precept & to defer any decision until the September meeting. In principle the committee agreed that monies over & above that required for the day to day business of the Council should be invested.	
44/13.	<u>To look at &amp; consider ear-marking some of the General Reserves for future</u>	

	<p><u>projects in the City – referred from F &amp; GP meeting 17.06.13 – Cllr Skidmore to speak</u></p> <p><b><u>This agenda item was taken together with agenda item 49/13. To consider a proposal for Christmas Lighting for 2013 – report from City Development Manager</u></b></p> <p>The committee agreed that this item was a sensible approach &amp; as such when discussing agenda item 49/13 accepted &amp; <b>RESOLVED</b> that the sum of £30,000 be ring fenced within the General Reserves for Christmas Lighting over the next 5 years &amp; that tenders be sought for the future erection &amp; maintenance of the Council owned city lights.</p>	
45/13.	<p><u>To consider a financial commitment of £20,000 &amp; providing a letter of support to the Ripon Skate Park &amp; Bike Project – Cllr Martin to speak – deferred from F &amp; GP 17.06.13</u></p> <p>The committee <b>RESOLVED</b> unanimously in committing the sum of £20,000 &amp; providing a letter of support to the Ripon Skate Park &amp; Bike project. The committee also wished to thank Harrogate Borough Council &amp; its Parks officer for the technical advice &amp; funding of the project with a grant of £20,000. The Chairman reported that he had met &amp; subsequently passed the technical information to the Commanding Officer of 21 Engineer Regiment. This information would be studied &amp; if within the requested capabilities &amp; time frame would be happy to undertake the Skate Park construction thus making considerable savings on capital costs.</p> <p><b>After note – It has been confirmed that the regiment are unable to carry out the project</b></p>	
46/13.	<p><u>To re-consider the grants applications as referred from Finance &amp; General Purposes Committee meeting 17.06.13</u></p> <p>a. Bread of Life - £1000 The committee <b>RESOLVED</b> to approve £1000</p> <p>b. Harrogate &amp; Ripon CVS - £7500 The committee <b>RESOLVED</b> to approve £4000</p> <p>c. Ripon Community House - £4500 This application was withdrawn prior to meeting</p>	
47/13.	<p><u>To consider what to do with regards to the surplus office furniture</u></p> <p>The committee recommended that any surplus furniture be sent to auction</p>	
48/13.	<p><u>To consider the use of Cabmans Shelter &amp; Market Place by an operator – report from City Development Manager to follow</u></p> <p>There was unanimous approval given to the CDM report for the use of the Cabmans Shelter &amp; Market Place by a Horse Drawn carriage operator with the proviso that the operator is in possession of adequate insurance on which claims by Ripon City Council could be met should they arise.</p>	

	The committee also wished to recognise & thank the HBC Economic Development Leader & the HBC Legal Officer for their assistance in the matter.	
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The meeting closed at 20.10pm

SIGNED \_\_\_\_\_

DATE

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CHAIRMAN

ACKNOWLEDGED AT FULL COUNCIL MEETING FOR INFORMATION ONLY

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THE RIGHT WORSHIPFUL THE MAYOR

\_\_\_\_\_

DATED